



Admin Assist Guide

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Solution Overview

OneStream Admin Assist (formerly Toolkit) empowers OneStream administrators to support their users more efficiently by providing a centralized access point to analyze security, metadata, and performance data.

The collection of utilities and reports provides OneStream administrators and power users with the ability to save time and perform tasks more efficiently. Empower your team so they have more time to improve and enhance your OneStream investment.

With OneStream Admin Assist, you can:

- Visualize and analyze the security configuration.
 - Security hierarchy
 - User analysis
 - User last logon
 - Security by object – shows security assigned to application objects (cube, dimensions, Cube Views, workflow, etc.)
- Analyze data units and data volumes to streamline and fine-tune your application.
 - Data unit count – analyze data unit records across all dimensions.
 - Database size – analyze database metrics.
 - Database table size – analyze all tables in your application.
- Analyze stage data to analyze and resolve mapping and data loading issues more efficiently.

Solution Overview

- Bypassed records
- All transformation rules in the application
- Source/target field for all dimensions
- Unmapped records
- Source/target with attribute fields
- Source/target with maps
- Analyze all member formulas by formula pass.
- View summary and detailed information on journal entries across workflows.
- Easily search, using simple or complex query inputs, across all application objects to identify all areas that need to be updated when making application changes.
- View and analyze metadata characteristics and history.
- Install and start realizing the benefits in minutes.

Installation and Landing Page

This section contains important details about the solution for planning, configuration, and installation. Before you install the solution, familiarize yourself with these details.

Dependencies

Component	Description
OneStream 9.0.0 or later	Minimum OneStream Platform version required to install this version of Admin Assist Solution.

The minimum SQL compatibility level is 130.

Solution Development Location

Before beginning installation, decide whether to build the solution directly in the Production OneStream application or a separate Development OneStream application. This section provides some key considerations for each option.

- **Production OneStream Application:** The primary advantage of building the solution in a Production application is that you will not have to migrate the resulting work from a Development application. However, there are intrinsic risks when making design changes to an application used in a Production capacity, and it is not advised.

NOTE: We strongly recommend that you implement the solution in the Development environment with a fresh copy of the Production application before starting work.

- **Development OneStream Application:** As a best practice, use the Development OneStream application to configure and test the solution initially.

Installation

1. Log in to OneStream.
2. On the **Application** tab, click **Tools > Load/Extract**.
3. On the **Load** tab, locate the solution package using the **Select File** button and click **Open**.
4. When the solution file name displays, click **Load**.
5. Click **Close** to complete the installation.

Package Contents

All solution components are within the related application Workspace.

Business Rules

All business rules are contained within Workspace assembly files.

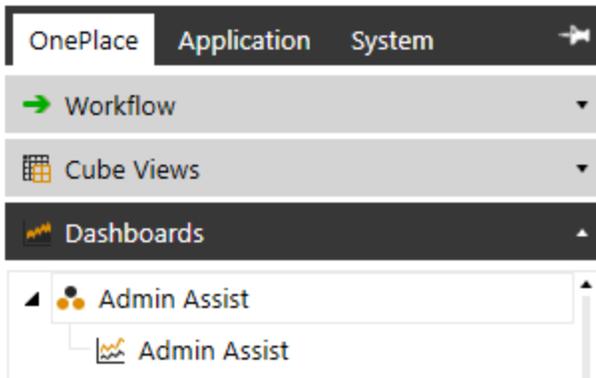
Data Structures

No data tables are created for use with this solution.

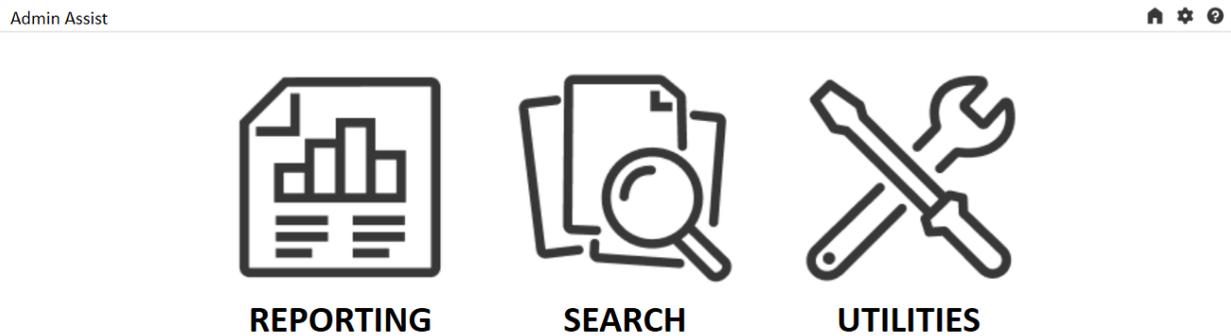
Solution Landing Page

The solution is immediately available after loading the .zip file (installation).

In OneStream, click **OnePlace** > **Dashboards** > **Admin Assist** > **Admin Assist**.



Then, you will be taken to the solution landing page.



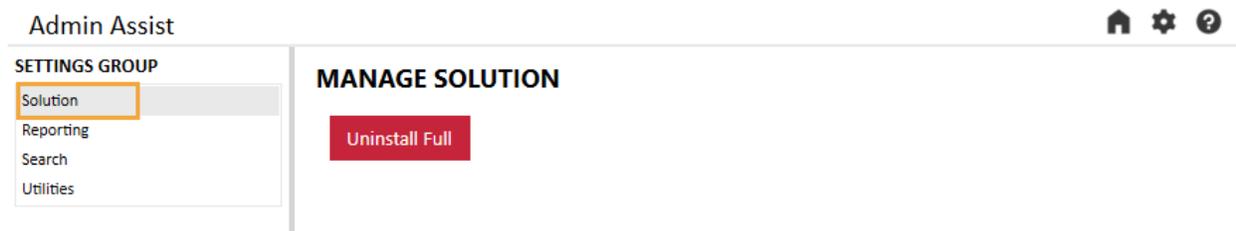
Settings and Configuration

OneStream Admin Assist has minimal settings to get started and is truly plug and play. Any individual utility that does have settings can be configured by selecting the relevant solution from the Admin page, which can be accessed by clicking the gear button in the navigation bar.



Solution Settings

Solution Settings has options for managing the solution. Ensure Solution is selected as the Settings Group.



The Uninstall Full button will remove all the dashboard objects and business rules installed with this solution.

Reporting Settings

Reporting Settings is accessed from the Admin page by selecting the Reporting Settings Group.

Admin Assist

SETTINGS GROUP

- Solution
- Reporting
- Search
- Utilities

REPORTING SETTINGS

Security Role [Manage Setup]: Administrators

Enable Custom Reports:

Existing Custom Report Dashboard Groups: dgb_MyCustomDashboards

Save

Security Role

Optionally, you can select a security role to manage the reporting setup using the drop-down menu. The default will be set to Administrators.

Enable Custom Reports

Administrators can add custom security reports using the custom reports settings.

To enable Custom Reports:

1. Click the gear button.
2. Select the **Enable Custom Reports** checkbox.

Once Custom Reports are enabled, there are two ways to add reports to the reporting list. The first is to simply add dashboards to the Custom Reports (FREP) dashboard group under the Report Custom Reports dashboard maintenance unit.

NOTE: The description on the dashboard will be what shows up on the Custom Reports set; if you do not see the report in Reporting, ensure the dashboard has a description.

Settings and Configuration

Application Workspaces - FinCR_Test_0_FREP (Dashboard)

Workspaces

- Default
- (W)
- _BI Dashboard
- Admin Assist
 - Maintenance Units
 - Database Analysis
 - Formula Reporting
 - Journal Reporting
 - Metadata Reports
 - Metadata Utilities
 - QueryIt
 - Report
 - Report Custom Reports
 - Dashboard Groups
 - Custom Reports (FREP)
 - FinCR_Test_0_FREP
 - Cube View Groups
 - Data Management Groups
 - Components
 - Data Adapters

Dashboard Properties

General (Dashboard)	
Name	FinCR_Test_0_FREP
Workspace	Admin Assist
Maintenance Unit	Report Custom Reports
Dashboard Group	Custom Reports (FREP)
Description	Custom Report 1
Page Caption	
Notes	
Behavior	
Dashboard Type	(Use Default)
Custom Control	
Required Input Parameters	
Processing	
Literal Parameter Values (e.g., Param1=Value1, ...)	
Template Parameter Values (e.g., Param1=Value1, ...)	
Component Template Repeat Items	(Collection)
Text 1	
Text 2	
Formatting	
Layout Type	Uniform
Is Initially Visible If Embedded	True

Existing Custom Report Dashboard Groups

The second way to add custom reports is to add the name of each dashboard group to the Existing Custom Report Dashboard Groups field under the Custom Groups settings.

Application Workspaces - MyFirstDashboards (Dashboard)

Workspaces

- Default
- Maintenance Units
 - Default
 - _MyCustomDashboard
 - Dashboard Groups
 - dgb_MyCustomDashboards
 - MyFirstDashboards
 - Cube View Groups
 - Data Management Groups

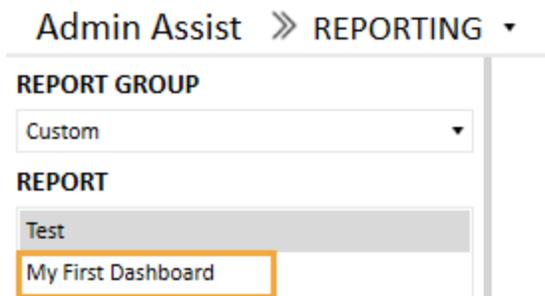
Dashboard Properties

General (Dashboard)	
Name	MyFirstDashboards
Workspace	Default
Maintenance Unit	_MyCustomDashboard
Dashboard Group	dgb_MyCustomDashboards
Description	My First Dashboard
Page Caption	
Notes	
Behavior	

Settings and Configuration

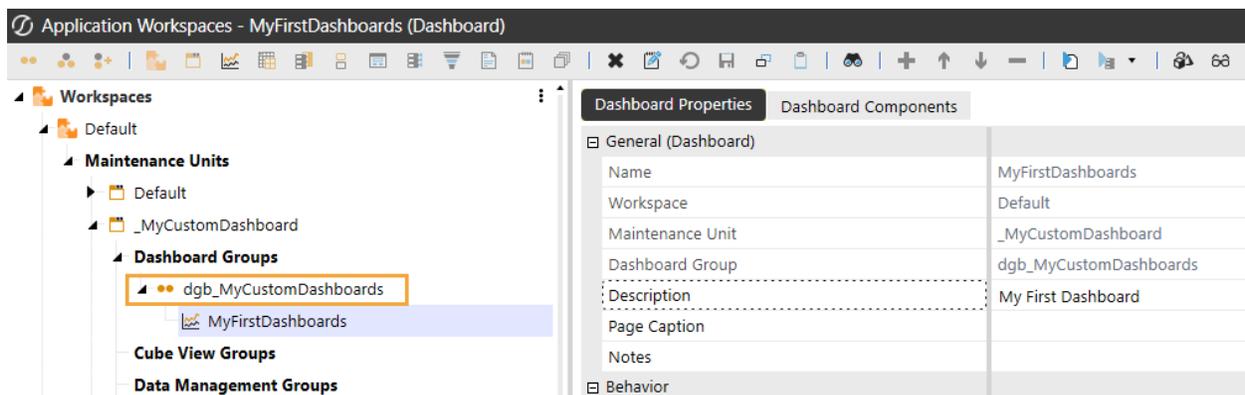
Add the ones you would like to be shown on Custom Reports, separating multiple items with a comma.

NOTE: Your dashboard group and dashboard must contain a description for reports to display in the report list.



To add a report from outside the Admin Assist Workspace, preface the report name with the dashboard and a period.

Example: To add the report from the CorporateReports Workspace, enter the string CorporateReports.dgb_ MyCustomDashboards.



Admin Assist

SETTINGS GROUP

Solution
Reporting
Search
Utilities

REPORTING SETTINGS

Security Role [Manage Setup]: Administrators

Enable Custom Reports:

Existing Custom Report Dashboard Groups:

Save

Search Settings

Search Settings is accessed from the Admin page by selecting the Search Settings Group.

Admin Assist



SETTINGS GROUP

Solution
Reporting
Search
Utilities

SEARCH SETTINGS

App(s) to Search: ~ Current Application

Incl Files in Table Of Contents Search:

Incl Books in Table Of Contents Search:

Incl WF Security in Table Of Contents Search:

Incl Metadata Security in Table Of Contents Search:

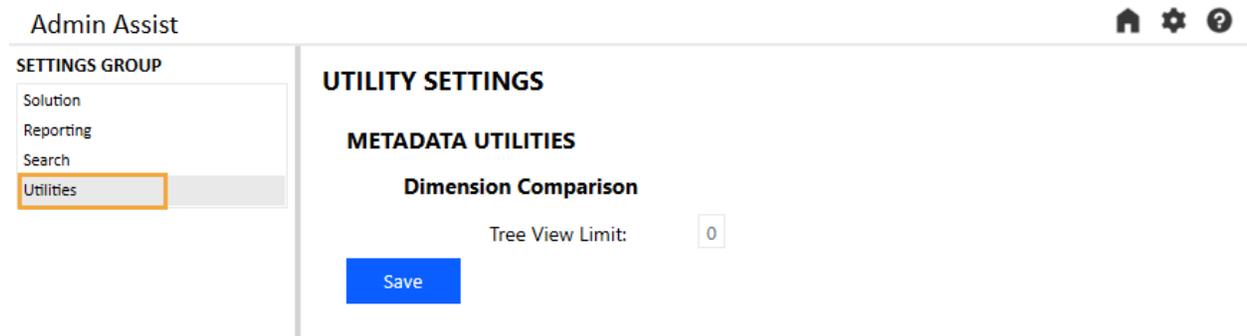
Save

Set the OneStream applications to include in the search and object types you want to include in the Table of Contents results.

NOTE: The default App(s) to Search is the application in which the solution is installed.

Utilities Settings

Utilities Settings is accessed from the Admin page by selecting the Utilities Settings Group.



Dimension Comparison Tree View Limit

This setting relates to the Dimension Comparison Utility and controls the number of tree view items that will be displayed. The default value is 0, which represents unlimited tree view items. This value can be changed to improve the performance of the Dimension Utility.

Administration Tasks

Ongoing maintenance items will depend on the design of the OneStream applications and business processes for administering specific dashboards.

Upgrading

To upgrade the solution, it is recommended to uninstall the previous version first. To uninstall the solution, go to the Admin page, select the Solution Settings Group, click the Uninstall Full button, then follow any pop-ups that display. This will remove all the dashboard objects and business rules installed with this solution.

Home Page

The Home page has buttons to launch the main utilities in OneStream Admin Assist. This launch page will grow as more utilities are added to the solution.

Admin Assist



REPORTING



SEARCH



UTILITIES

Reporting

See the following sections for detailed information about reporting.

- [Metadata Report Set](#)
- [Security Report Set](#)
- [Formulas Report Set](#)
- [Database Report Set](#)
- [Stage Report Set](#)
- [Journal Entry Report Set](#)

Metadata Report Set

All the reports in the OneStream Admin Assist Metadata Report Set are detailed in this section.

Base Currency DOES NOT Match Parent Currency

The Base Currency DOES NOT Match Parent Currency Metadata report shows, for a select Entity dimension, only base entities whose currency does not match that of its parent.

The screenshot shows the Admin Assist Reporting interface. The 'REPORT GROUP' is 'Metadata' and the 'REPORT' is 'Base Currency DOES NOT Match Parent Currency'. The 'Entity Dimension Name' is 'Equipment'. The report title is 'Metadata Check: Base Entities That DO NOT Have the Same Currency as Their Parent Entities'. The table below shows the results of the report.

ParentName	ParentCurrency	MemberName	MemberCurrency	Base_Parent	InheritancePath
Acme Clubs	USD	C036	AUD	Base	GSE > Acme Clubs > C036
Acme Clubs	USD	C484	MXN	Base	GSE > Acme Clubs > C484
Acme Clubs	USD	C702	SGD	Base	GSE > Acme Clubs > C702
Acme Clubs	USD	C724	EUR	Base	GSE > Acme Clubs > C724
ADE	USD	C036	AUD	Base	GSE > ADE > C036
ADE	USD	C702	SGD	Base	GSE > ADE > C702

Base Entity Currencies DO NOT Match

The Base Entity Currencies DO NOT Match Metadata report shows, for a select Entity dimension, only base entities whose currency does not match that of its siblings, when those siblings are base entities. Siblings that are parent entities are ignored.

ParentName	ParentCurrency	MemberName	MemberCurrency	Base_Parent	InheritancePath
Acme Clubs	USD	C036	AUD	Base	GSE > Acme Clubs > C036
Acme Clubs	USD	C484	MXN	Base	GSE > Acme Clubs > C484
Acme Clubs	USD	C702	SGD	Base	GSE > Acme Clubs > C702
Acme Clubs	USD	C724	EUR	Base	GSE > Acme Clubs > C724
Acme Clubs	USD	C840	USD	Base	GSE > Acme Clubs > C840
AOE	USD	C036	AUD	Base	GSE > AOE > C036

Member Statistics by Dimension

The Member Statistics by Dimension Metadata report shows, for a selected dimension, a list of statistics that can be selected to reveal the associated metadata members.

DimTypeName	DimName	MemberName	ParentName	Base_Parent	HLevelNum	InheritancePath
Entity	Equipment	C036	AOE	Base	3	GSE > AOE > C036
Entity	Equipment	C036	Acme Clubs	Base	3	GSE > Acme Clubs > C036
Entity	Equipment	C484	LAE	Base	3	GSE > LAE > C484
Entity	Equipment	C484	Acme Clubs	Base	3	GSE > Acme Clubs > C484
Entity	Equipment	C702	AOE	Base	3	GSE > AOE > C702
Entity	Equipment	C702	Acme Clubs	Base	3	GSE > Acme Clubs > C702
Entity	Equipment	C724	Acme Clubs	Base	3	GSE > Acme Clubs > C724

- 1. Dimension Selection:** Select a dimension to run statistics for. In the drop-down menus, select a Dimension Type and then a Dimension Name.
- 2. Statistics List:** Displays predefined statistics that can be selected to filter the displayed results. Select a statistic to filter the results shown on the members tree on the left (3) and member details report/grid in the center of the screen (4).

Reporting

3. **Members Tree:** Presents a unique list of member names associated with the statistics selected from the Statistics List (2). When a member in the selected statistic displays more than once, the number of instances is shown to the right of the member name in brackets.
4. **Members Detail Report/Grid:** Displays a list of members that make up the statistics selected from the Statistics List (2) along with additional details for that member.
5. **Results Format:** Radio button that toggles if the member details are shown in a grid or report format.

Metadata Changes Audit

The Metadata Changes Audit report shows, for a selected change type, dimension, and start and end dates, metadata member changes from the OneStream Audit tables. The report combines what can be found in the following OneStream Application Reports (RPTA) and some additional member details as well as an option to view in grid format.

- Member Changes Audit
- Member Property Changes Audit
- Relationship Details Audit
- Entity Relationship Property Audit

Admin Assist » REPORTING

REPORT GROUP: Metadata

Change Type: (All) | Dimension: Equipment ¹ | Start Date: 01/01/2021 | End Date: 06/18/2025 | Run

Results Format: Grid Report ³

Member Changes Audit

Drag a column header and drop it here to group by that column

Change Type	Dimension Type	Dimension Name	Member Name	Property Name	Old Property Value	New Property Value	VaryBy Properties	User	Audit Time (UTC)
Delete	Entity	Equipment	TAX_APAC	Member	IsConsolidated=False IsIC=False			admin	3/14/2024 9:03:16 PM
Delete	Entity	Equipment	TAX_EMEA	Member	IsConsolidated=False IsIC=False			admin	3/15/2024 8:38:11 PM
Delete	Entity	Equipment	TAX_FRA	Member	IsConsolidated=False IsIC=False			admin	3/14/2024 9:04:35 PM
Delete	Entity	Equipment	TAX_GER	Member	IsConsolidated=False IsIC=False			admin	3/15/2024 8:36:26 PM
Delete	Entity	Equipment	TAX_LATAM	Member	IsConsolidated=False IsIC=False			admin	3/14/2024 9:03:02 PM

Reporting

1. **Change Type, Dimension, and Date Range Selection:** Select a Change Type, Dimension, and date range to use for the report. After these selections are made, click the Run button.
2. **Results Grid/Report:** Displays changed member details based on the selected parameters.
3. **Results Format:** Radio button that toggles if the member details are shown in a grid or report format.

Security Report Set

All the reports in the OneStream Admin Assist Security Report Set are detailed in this section.

Business Rule Security

The Business Rule Security report shows a list of business rules in the OneStream application with its associated security attributes.

Name	IsEncrypted	AccessGroup	MaintenanceGroup	AccessGroupDescendent	AccessGroupDescendentType	AccessGroupInheritanceType	MaintenanceGroupDescendent
XFR_Conditional_Source	<input type="checkbox"/>	Everyone	Everyone	(All users)	N/A	Direct	(All users)
XFR_Conditional_Target	<input type="checkbox"/>	Everyone	Everyone	(All users)	N/A	Direct	(All users)
ACM_AccountSource	<input type="checkbox"/>	Everyone	Everyone	(All users)	N/A	Direct	(All users)
ACM_EntitySource	<input type="checkbox"/>	Everyone	Everyone	(All users)	N/A	Direct	(All users)
ACM_FlowSource	<input type="checkbox"/>	Everyone	Everyone	(All users)	N/A	Direct	(All users)
JFM_MarketingSource	<input checked="" type="checkbox"/>	Everyone	Everyone	(All users)	N/A	Direct	(All users)

These are the columns on this report:

Attribute	Description
Business Rule Name	Business rule name
Is Encrypted	Indicates if the business rule is encrypted or not

Reporting

Attribute	Description
Access Group	Indicates access group of users that can see, but not modify, the business rule
Access Group Descendent	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group	Shows group of users that can see the business rule and make modifications to it

Certification Questions Security

The Certification Questions Security report has tabs for group security and profile security for certification questions.

Certification Question Group Name	Description	Scenario Type	Access Group	Access Group Descendent	Access Group Descendent Type	Access Group InheritanceType	Maintenance Group
Transaction Matching (Quick Certify)	Transaction Matching	ScenarioType1	Everyone	(All users)	N/A	Direct	Everyone
Consolidation	Consolidation	Actual	Everyone	(All users)	N/A	Direct	Everyone

These are the columns on the Certification Questions Group Security report:

Attribute	Description
Certification Question Group Name	Certification question group name
Description	Certification question group description

Reporting

Attribute	Description
Scenario Type	Indicates the Scenario Type or Types that the certification question group applies to
Access Group	Indicates access group of users that can see, but not modify, the certification question group
Access Group Descendent	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group	Shows group of users that can see the certification question group and make modifications to it

The second tab is the Certification Questions Profile Security report and shows a list of certification question profiles.

Certification Question Profile Name	Description	Cube	Scenario Type	Access Group	Access Group Descendent	Access Group Descendent Type	Access Group InheritanceType	Maintenance Group
Transaction Matching	Transaction Matching	Global GolfStream	ScenarioType1	Everyone	(All users)	N/A	Direct	Everyone
Consolidation	Consolidation	Equipment Division	Actual	Everyone	(All users)	N/A	Direct	Everyone
(Quick Certify)	Workflow Complete	(All)	(All)	Everyone	(All users)	N/A	Direct	Everyone

These are the columns on the Certification Questions Profile Security report:

Attribute	Description
Certification Question Profile Name	Certification question profile name

Reporting

Attribute	Description
Description	Certification question profile description
Cube	Indicates the cube or cubes that the certification question profile applies to
Scenario Type	Indicates the Scenario Type or Types that the certification question profile applies to
Access Group	Indicates access group of users that can see, but not modify, the certification question profile
Access Group Descendent	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group	Shows group of users that can see the certification question profile and make modifications to it

Confirmation Rules Security

The Confirmation Rules Security report has tabs for group security and profile security for confirmation rules.

Confirmation Rules Group Name	Description	Scenario Type	Access Group	Access Group Descendent	Access Group Descendent Type	Access Group Inheritance Type	Maintenance Group
Supporting Attachments	Supporting Attachments	Actual	Everyone	(All users)	N/A	Direct	Everyone
ESG 2023 Data Load Confirmation	ESG 2023 Data Load Confirmation	Sustainability	Everyone	(All users)	N/A	Direct	Everyone
Sales Detail	Sales Detail Check	Actual	Everyone	(All users)	N/A	Direct	Everyone

These are the columns on the Confirmation Rules Group Security report:

Reporting

Attribute	Description
Confirmation Rules Group Name	Confirmation rules group name
Description	Confirmation rules group description
Scenario Type	Indicates the Scenario Type or Types that the confirmation rules group applies to
Access Group	Indicates access group of users that can see, but not modify, the confirmation rules group
Access Group Descendent	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group	Shows group of users that can see the confirmation rules group and make modifications to it

The second tab is the Confirmation Rules Profile Security report and shows a list of confirmation rules profiles.

Confirmation Rules Profile Name	Description	Cube	Scenario Type	Access Group	Access Group Descendent	Access Group Descendent Type	Access Group Inheritance Type	Maintenance Group
Pre Consolidation Rules	Actual Rules	Equipment Division	Actual	Everyone (All users)	N/A	Direct	Everyone	
Post Consolidation Rules	To Be Deleted	Equipment Division	Actual	Everyone (All users)	N/A	Direct	Everyone	
ESG Consolidation Rules	ESG Consolidation Rules	SharedService Division	Sustainability	Everyone (All users)	N/A	Direct	Everyone	

These are the columns on the Confirmation Rules Profile Security report:

Reporting

Attribute	Description
Confirmation Rules Profile Name	Confirmation rules profile name
Description	Confirmation rules profile description
Cube	Indicates the cube or cubes that the confirmation rules profile applies to
Scenario Type	Indicates the Scenario Type or Types that the confirmation rules profile applies to
Access Group	Indicates access group of users that can see, but not modify, the confirmation rules profile
Access Group Descendent	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group	Shows group of users that can see the confirmation rules profile and make modifications to it

Cube Security

The Cube Security report shows a list of cubes in the OneStream application and access and maintenance group names associated with the cubes.

Reporting

Name	Description	AccessGroupName	AccessGroupDescendentName	AccessGroupDescendentType	AccessGroupInheritanceType	MaintenanceGroupName	MaintenanceGroupDescendent
ACM_Metadataimport	Application Control Manager Metadata Import Process	Everyone	(All users)	N/A	Direct	Administrators	(Administrative users)
ACM_Metadataimport	Application Control Manager Metadata Import Process	Everyone	(All users)	N/A	Direct	Administrators	7407_TST
ACM_Metadataimport	Application Control Manager Metadata Import Process	Everyone	(All users)	N/A	Direct	Administrators	a user
ACM_Metadataimport	Application Control Manager Metadata Import Process	Everyone	(All users)	N/A	Direct	Administrators	ACM_Admin

These are the columns on this report:

Attribute	Description
Cube Name	Cube name
Description	Cube description
Access Group	Indicates access group of users that can see, but not modify, the cube
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group Name	Shows group of users that can see the cube and make modifications to it

Cube View Security

The Cube View Security report has tabs for group security and profile security for Cube Views and enables the user to see the security group setup for Cube View Groups and Cube View Profiles.

Name	Description	AccessGroupName	AccessGroupDescendentName	AccessGroupDescendentType	AccessGroupInheritanceType	MaintenanceGroupName
Analytic Drill Down		Everyone	(All users)	N/A	Direct	Eve
BI Dashboard CVs		Everyone	(All users)	N/A	Direct	Eve
Capital Planning (Drivers)		Everyone	(All users)	N/A	Direct	Eve
Capital Planning (Review)		Everyone	(All users)	N/A	Direct	Eve

Reporting

These are the columns on the Cube View Group Security report:

Attribute	Description
Cube View Group Name	Cube View Group name
Description	Cube View Group description
Access Group Name	Indicates access group of users that can see, but not modify, the Cube View Group
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group Name	Shows group of users that can see the Cube View and make modifications to it

The Cube View Profile Security report tab shows a list of Cube View Profiles.

Name	Description	UIVisibilityID	UIVisibilityName	AccessGroupName	AccessGroupDescendentName	AccessGroupDescendentType	AccessGroupInheritanceType	MaintenanceGr
Analytic Drill Down		1000	1000	Everyone	(All users)	N/A	Direct	Everyone
Capital Planning (Drivers)		1000	1000	Everyone	(All users)	N/A	Direct	Everyone
Capital Planning (Review)		1000	1000	Everyone	(All users)	N/A	Direct	Everyone

These are the columns on the Cube View Profile Security report:

Attribute	Description
Cube View Profile Name	Cube View Profile name

Reporting

Attribute	Description
Description	Cube View Profile description
Visibility	Indicates the visibility settings for the Cube View Profile. This setting controls whether the Cube View Profile is visible in OnePlace, Workflows, Excel, etc.
Access Group Name	Indicates access group of users that can see, but not modify, the Cube View Group Profile
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group Name	Shows group of users that can see the Cube View Group Profile and make modifications to it

Dashboard Security

The Dashboard Security report has tabs for dashboard maintenance unit security, dashboard group security, and dashboard profile security.

Name	Description	AccessGroupName	AccessGroupDescendentName	AccessGroupDescendentType	AccessGroupInheritanceType	MaintenanceGroupName	MaintenanceGroupDescendentName
Add Dimension Member (ADM)		Everyone	(All users)	N/A	Direct	Everyone	(All users)
Advanced Cube Drill		Everyone	(All users)	N/A	Direct	Administrators	(Administrative users)
Advanced Cube Drill		Everyone	(All users)	N/A	Direct	Administrators	7407_TST
Advanced Cube Drill		Everyone	(All users)	N/A	Direct	Administrators	a user

These are the columns on the Dashboard Maintenance Unit Security report:

Reporting

Attribute	Description
Dashboard	
Maintenance Unit Name	Dashboard maintenance unit name
Description	Dashboard maintenance unit description
Access Group Name	Indicates access group of users that can see, but not modify, the Dashboard Maintenance Unit
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group Name	Shows group of users that can see the dashboard maintenance unit and make modifications to it

The Dashboard Group Security report tab shows a list of dashboard groups.

Name	Description	AccessGroupName	AccessGroupDescendentName	AccessGroupDescendentType	AccessGroupInheritanceType	MaintenanceGroupName	MaintenanceGroupDescender
Activity Analysis Concurrency Charts (OSDC)		Everyone	(All users)	N/A	Direct	Everyone	(All users)
Activity Analysis Count Charts (OSDC)		Everyone	(All users)	N/A	Direct	Everyone	(All users)
Activity Analysis Main Charts (OSDC)		Everyone	(All users)	N/A	Direct	Everyone	(All users)
Activity Analysis Statistics Charts (OSDC)		Everyone	(All users)	N/A	Direct	Everyone	(All users)

These are the columns on the Dashboard Group Security report:

Attribute	Description
Dashboard	
Group Name	Dashboard group name

Reporting

Attribute	Description
Description	Dashboard group description
Access Group Name	Indicates access group of users that can see, but not modify, the dashboard group
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group Name	Shows group of users that can see the dashboard and make modifications to it

The Dashboard Profile Security report tab shows a list of Dashboard Profiles.

Name	Description	UIVisibilityID	UIVisibilityName	AccessGroupName	AccessGroupDescendentName	AccessGroupDescendentType	AccessGroupInheritanceType	MaintenanceGroupName	MaintenanceGroupDescendentName
Admin Assist		1000	1000	Everyone	(All users)	N/A	Direct	Administrators	(Administrative users)
Admin Assist		1000	1000	Everyone	(All users)	N/A	Direct	Administrators	7407_TST
Admin Assist		1000	1000	Everyone	(All users)	N/A	Direct	Administrators	a user

These are the columns on the Dashboard Profile Security report:

Attribute	Description
Dashboard Profile Name	Dashboard profile name
Description	Dashboard profile description
Visibility	Indicates the visibility settings for the dashboard profile. This setting controls whether the dashboard profile is visible in OnePlace, Workflows, Excel, etc.

Reporting

Attribute	Description
Access Group Name	Indicates access group of users that can see, but not modify, the dashboard profile
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group Name	Shows group of users that can see the dashboard profile and make modifications to it

Data Management Security

The Data Management Security report has tabs for group security and profile security for data management jobs and enables the user to see the security group setup for data management groups and data management profiles.

The screenshot shows the Admin Assist Reporting interface. The left sidebar contains a 'REPORT GROUP' menu with 'Data Management Security' selected. The main content area displays the 'Data Management Group Security' report with the following table:

Data Management Group Name	Description	Access Group Name	Access Group Descendent Name	Access Group Descendent Type	Access Group InheritanceType	Maintenance Group Name
Rolling Forecast Data Management		Everyone	(All users)	N/A	Direct	Everyone
FM/DU		Everyone	(All users)	N/A	Direct	Everyone
Calculator		Everyone	(All users)	N/A	Direct	Everyone
Task Manager (UTM)		Everyone	(All users)	N/A	Direct	Everyone

These are the columns on the Data Management Group Security report:

Reporting

Attribute	Description
Data Management Group Name	Data management group name
Description	Data management group description
Access Group Name	Indicates access group of users that can see, but not modify, the data management group
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group Name	Shows group of users that can see the data management job and make modifications to it

The Data Management Profile Security report tab shows a list of data management profiles. These are the columns on the Data Management Profile Security report:

Attribute	Description
Data Management Profile Name	Data management profile name
Description	Data management profile description
Access Group Name	Indicates access group of users that can see, but not modify, the data management profile
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)

Reporting

Attribute	Description
Access Group	Indicates whether the child is a group or user (only shown for groups)
Descendent Type	and users detail level)
Access Group	Indicates whether the child is directly assigned or inherits access to
Inheritance Type	the parent
Maintenance	Shows group of users that can see the data management profile and
Group Name	make modifications to it

Data Source Security

The Data Source security report shows a list of all data sources in the OneStream application. Because data sources can vary by Scenario Type, the Scenario Type attribute is also included in the report. The following example shows the report and a table of the attributes.

Scenario Type	Data Source Name	Description	Layout Type	Cube	Access Group Name	Access Group Descendent Name	Access Group Descendent Type	Access Group Inheritance Type	Maintenance Group Name
Actual	MTR_Hana	MTR_Sales Connector		Motors Division	Everyone	(All users)	N/A	Direct	Everyone
Model	RCM_AFDA	Allowance for D Delimited		Global GolfStream	Everyone	(All users)	N/A	Direct	Everyone
Budget	Capital_Planning_CPP20	Capital_Planning Connector		Equipment Division	Everyone	(All users)	N/A	Direct	Everyone
Budget	ProfessionalServices	Professional Ser Connector		Equipment Division	Everyone	(All users)	N/A	Direct	Everyone
(Default)	ACM_MetadataSource	ACM_Metadata: Connector		ACM_Metadataamp	Administrators	(Administrative users)	N/A	Direct	Administrators
(Default)	ACM_MetadataSource	ACM_Metadata: Connector		ACM_Metadataamp	Administrators	(Administrative users)	N/A	Direct	Administrators

Attribute	Description
Scenario Type	This allows the profile to be assigned to a specific Scenario Type or All Scenario Types. If the data source is assigned to a specific Scenario Type, it will only be available when assigned to the Workflow Profile.
Data Source Name	Name of the data source
Description	Description of the data source (if available)
Layout Type	The layout type of the data source. It will be Fixed, Delimited, Connector, or DataMgmtExportSequence.

Reporting

Attribute	Description
Cube	The cube associated with this data source, which will dictate the available dimensions that can be used
Access Group Name	Members of the assigned group have the authority to access the data source.
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group Name	Members of the assigned group have the authority to maintain the data source.

Dimension Metadata Security

The Dimension Metadata Security report enables a user to run a report that shows access to dimension members down to the user level. This report is useful to an administrator looking to see what entities a user has access to, for example, and can be used to trace security setup issues. It is also useful as an audit report to show who has access to what metadata in the application.

Select a dimension in the drop-down menu and optionally the top member in the dimension that you would like to run the report for. Then, click the Run button to generate a report as shown in the following example. For large dimensions, this may take several minutes.

Reporting

Select Dimension: AtlantaEntities Select Top Member (Optional): (All) Run Export

The following example shows the output:

Admin Assist >> REPORTING

Select Dimension: AtlantaEntities Select Top Member (Optional): (All) Run Export

AtlantaEntities Member Security

DimensionMember	MemberName	SecurityType	AssignedGroup	Descendent	DescendentType	InheritanceType	InheritancePath	AltInheritancePath	IsEn
AtlantaEntities	Atlanta	Read Data	Everyone	(All users)	N/A	Direct	Everyone > (All users)	(All users) < Everyone	■
AtlantaEntities	Atlanta	Read and Write Data	Everyone	(All users)	N/A	Direct	Everyone > (All users)	(All users) < Everyone	■
AtlantaEntities	Atlanta	Display Member	Everyone	(All users)	N/A	Direct	Everyone > (All users)	(All users) < Everyone	■
AtlantaEntities	Atlanta	Read Data 2	Nobody	(No users)	N/A	Direct	Nobody > (No users)	(No users) < Nobody	■
AtlantaEntities	Atlanta	Read and Write Data 2	Nobody	(No users)	N/A	Direct	Nobody > (No users)	(No users) < Nobody	■
AtlantaEntities	AtlantaClothing	Read Data	Everyone	(All users)	N/A	Direct	Everyone > (All users)	(All users) < Everyone	■
AtlantaEntities	AtlantaClothing	Read and Write Data	Everyone	(All users)	N/A	Direct	Everyone > (All users)	(All users) < Everyone	■

These are the columns on this report:

Attribute	Description
Dimension Name	The name of the dimension selected when running the report
Member Name	Member name
Security Type	This includes all applicable security groups for the selected dimension.
Assigned Group	The security group applied for the specified group type. The group that is explicitly assigned in the metadata will show as Direct under assignment type.
Descendent	For groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent

Reporting

Attribute	Description
Inheritance Path	This column shows how the group or user received access through an inheritance path. The first group listed is the group that the descendent has access to. Reading the inheritance path to the right will show how groups are nested to ultimately arrive to the ancestor. In the previous example, the Everyone group contains (All users).
Alternate Inheritance Path	This column shows how the group or user received the access through an inheritance path but in reversed order to show from child to parent. The first item will be the descendent. Reading the inheritance path to the right will show how groups are nested to ultimately arrive at the ancestor. In the previous example, (All users) are a member of the Everyone group.
Child Enabled	Whether or not the child is enabled for provisioning

The report has the potential to generate thousands of records because it drills down to user-level access for all members of a dimension. Therefore, large dimensions with complex security group structures will be slower to generate. To help with performance, the Everyone and Nobody groups will not drill down to user-level access. If details on the Everyone group are required, navigate to the User Analysis report. The list of users can be exported to Excel as a supplement to the Dimension Metadata Security report. For dimensions with many members, it is recommended to pre-filter the report by selecting a parent member.

Dimension Security

The Dimension Security report shows the access group and maintenance group security associated with all dimensions in the OneStream application. The following example shows this report.

Reporting

Admin Assist » REPORTING

REPORT GROUP: Security

REPORT: Dimension Security

Drag a column header and drop it here to group by that column

Dimension Type	Dimension Name	Description	Access Group Name	Access Group Descendent Name	Access Group Descendent Type	Access Group Inheritance Type	Maintenance Group Name
Entity	GlobalCorporate		Everyone	(All users)	N/A	Direct	Everyone
Entity	Equipment		Everyone	(All users)	N/A	Direct	Everyone
Entity	Software		Everyone	(All users)	N/A	Direct	Everyone
Entity	CourseServices		Everyone	(All users)	N/A	Direct	Everyone
Entity	Properties		Everyone	(All users)	N/A	Direct	Everyone
Entity	Motors		Everyone	(All users)	N/A	Direct	Everyone
Entity	SharedServices		Everyone	(All users)	N/A	Direct	Everyone

These are the columns on this report:

Attribute	Description
Dimension Type	This is the type of the dimension, such as Entity, Account, UD1, etc. Only the customizable dimensions will be shown on this report. The Parent, Cons, Origin, IC, View, and Time dimensions are not securable and therefore will not display here.
Dimension Name	Dimension name
Description	Dimension description (if available)
Access Group Name	Security group that has access to the dimension but cannot modify it
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent

Reporting

Attribute	Description
Maintenance Group Name	Security group that has access and can make changes to the dimension

Form Template Security

The Form Template Security report has tabs for group security and profile security for form templates and enables the user to see the security group setup for form template groups and form template profiles.

Form Template Group Name	Description	Access Group Name	Access Group Descendent Name	Access Group Descendent Type	Access Group InheritanceType	Maintenance Group Name
Actual ESG Forms	Actual ESG Input Forms	Everyone	(All users)	N/A	Direct	Everyone
External Forms (ACTEXT)		Everyone	(All users)	N/A	Direct	Everyone
Actual Forms (ACTFRM)		Everyone	(All users)	N/A	Direct	Everyone

These are the columns on the Form Template Group Security report:

Attribute	Description
Form Template Group Name	Form template group name
Description	Form template group description
Access Group Name	Indicates access group of users that can see, but not modify, the form template group
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)

Reporting

Attribute	Description
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group Name	Shows group of users that can see the form template group and make modifications to it

The Form Template Profile Security report tab shows a list of form template profiles.

The screenshot shows the Admin Assist Reporting interface. The left navigation pane has 'Form Template Security' selected. The main report area is titled 'Form Template Profile Security' and contains a table with the following data:

Form Template Profile Name	Description	Access Group Name	Access Group Descendent Name	Access Group Descendent Type	Access Group InheritanceType	MaintenanceGroupName
ActualESG Forms		Everyone	(All users)	N/A	Direct	Everyone
External Forms (ACTEXT)		Everyone	(All users)	N/A	Direct	Everyone
Actual Forms (ACTFRM)		Everyone	(All users)	N/A	Direct	Everyone

These are the columns on the Form Template Profile Security report:

Attribute	Description
Form Template Profile Name	Form template profile name
Description	Form template profile description
Access Group Name	Indicates access group of users that can see, but not modify, the form template profile
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent

Reporting

Attribute	Description
Maintenance Group Name	Shows group of users that can see the form template profile and make modifications to it

Journal Template Security

The Journal Template Security report has tabs for group security and profile security for journal templates and enables the user to see the security group setup for journal template groups and journal template profiles.

Journal Template Group Name	Description	Access Group Name	Access Group Descendent Name	Access Group Descendent Type	Access Group InheritanceType	Maintenance Group Name
Accruals		Everyone	(All users)	N/A	Direct	Everyone
Shared Services Allocations		Everyone	(All users)	N/A	Direct	Everyone
Tax Adjustments		Everyone	(All users)	N/A	Direct	Everyone
IFRS to USGAAP Adjustments		Everyone	(All users)	N/A	Direct	Everyone

These are the columns on the Journal Template Group Security report:

Attribute	Description
Journal Template Group Name	Journal template group name
Description	Journal template group description
Access Group Name	Indicates access group of users that can see, but not modify, the journal template group
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)

Reporting

Attribute	Description
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group Name	Shows group of users that can see the journal template group and make modifications to it

The Journal Template Profile Security report tab shows a list of journal template profiles.

Admin Assist > REPORTING > Journal Template Profile Security

Journal Template Profile Name	Description	Access Group Name	Access Group Descendent Name	Access Group Descendent Type	Access Group InheritanceType	Maintenance Group Name
Actual Journals (ACT/RL)		Everyone	(All users)	N/A	Direct	Everyone
Share Service Allocations (ALLOCS)		Everyone	(All users)	N/A	Direct	Everyone

These are the columns on the Journal Template Profile Security report:

Attribute	Description
Journal Template Profile Name	Journal template profile name
Description	Journal template profile description
Access Group Name	Indicates access group of users that can see, but not modify, the journal template profile
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent

Reporting

Attribute	Description
Maintenance Group Name	Shows group of users that can see the journal template profile and make modifications to it

Other Security Reports

The Other Security Reports group contains additional reports for analytics and review purposes. The Groups with User Count tab lists all security groups in the system with the number of members in the group (either users or other groups). This can be helpful for removing unnecessary groups that do not contain members. The following example shows the output.

The screenshot shows the Admin Assist Reporting interface. The left sidebar lists various report groups, with 'Other Security Reports' highlighted. The main content area displays the 'Groups with User Count' report, which is a table with two columns: 'Group Name' and 'Total Members'. The table lists several groups, all with a total member count of 0.

Group Name	Total Members
NL_West	0
NL_East	0
LCMWrite	0
LCMRead	0
LCM	0
ONCEmailGrp	0
Dim_CorpMaintenance	0
Dim_CorpAccess	0
ΩΔ&rdmGRP	0

The Users with Group Count tab shows a list of users in the system, a flag that indicates if the user is enabled, and the number of total groups the user belongs to. Like the Groups with User Count report, this report can identify users that need to be disabled when they do not belong to any groups.

Reporting

The screenshot shows the Admin Assist Reporting interface. The left sidebar lists various security reports, with 'Other Security Reports' highlighted. The main panel displays three tabs: 'Groups with User Count', 'Users with Group Count' (selected), and 'Groups with Assigned Children'. The 'Users with Group Count' report is shown as a table with the following data:

User Name	Enabled	Total Groups
TB_Test_001	<input checked="" type="checkbox"/>	0
JB_MassUpdate_03	<input type="checkbox"/>	0
JB_MassUpdate_01	<input type="checkbox"/>	0
JB_External_Auth_3	<input checked="" type="checkbox"/>	0
JB_MassUpdate_04	<input type="checkbox"/>	0
Administrator	<input type="checkbox"/>	0
JB_External_Auth_0	<input checked="" type="checkbox"/>	0
JB_MassUpdate_12	<input type="checkbox"/>	0
TCMTest	<input checked="" type="checkbox"/>	0

The Groups with Assigned Children tab shows the groups and related users within each group.

The screenshot shows the Admin Assist Reporting interface with the 'Groups with Assigned Children' tab selected. The left sidebar is the same as in the previous screenshot. The main panel displays a table with the following data:

Group Name	Child Name
A_OBPLN_nonadmin	OB_nonAdmin_foreign
A_OBPLN_nonadmin	OB_PLN_User
ACM_App_Admins	
Administrators	
Administrators	
Administrators	OB_PLN_Admin
Administrators	
Administrators	PLN_NonAdmin_AA
Administrators	

Security Group Analysis

The Security Group Analysis report shows a list of current groups in the system. More details on a group can be accessed by clicking on the name in the list in the left panel. This will update the reports in the right panel, as shown in the following example:

Reporting

Admin Assist » REPORTING »

REPORT GROUP		Group List		JEM_Solution_User_Group			
Security		Drag a column header and drop it here to group by that column		Group User Assignment			
Business Rule Security		Name	Description	Group or User Name	Description	Is Enabled	Type
Certification Questions Security		ACM_App_Admins		JEM_LocalUser		<input checked="" type="checkbox"/>	User
Confirmation Rules Security		Administrators		JEM_Approver		<input checked="" type="checkbox"/>	User
Cube Security		Anna Group		JEM_Commenter		<input checked="" type="checkbox"/>	User
Cube View Security		AppAdministrators	Do not link with the Administrators group. Use to test app administrators only. This group				
Dashboard Security		ChildGroupTest					
Data Management Security		Chris_JEMGroup					
Data Source Security		Denmark_East					
Dimension Metadata Security		Denmark_West					
Dimension Security		Due Date group					
Form Template Security		Elena Test JEM					
Journal Template Security		Elena's Group					
Other Security Reports		ElenaTest					
Security Group Analysis		ESG Approver					
Security Hierarchy		ESG Preparer Group					
Transformation Rule Security		ESG Viewer Group					
User Analysis		ESG_Admins					
User Inactive List		GroupTest					
User Last Login		JEM Local Admin	JEM Local Admin				
User List		JEM_Solution_User_Group					
User List with Groups		Jem_Solution_User_Group_2					
User Login by App							
User Login by App Privt							
Workflow Security							
Workflow Security (Expanded)							

Group Inherited Access						
Drag a column header and drop it here to group by that column						
Descendent	Description	Is Enabled	Type	Assignment Type	Inheritance Path	
JEM_Approver		<input checked="" type="checkbox"/>	User	Direct	JEM_Solution_User_Group » JEM_Approver	
JEM_Commenter		<input checked="" type="checkbox"/>	User	Direct	JEM_Solution_User_Group » JEM_Commenter	
JEM_LocalUser		<input checked="" type="checkbox"/>	User	Direct	JEM_Solution_User_Group » JEM_LocalUser	

The top panel shows which users or groups have been provisioned in the selected group. In the previous example, JEM_LocalUser, JEM_Approver, and JEM_Commentator have been directly assigned to JEM_Solution_User_Group. This report has columns Group or User Name, Description, Is Enabled (True or False), and Type (User or Group).

The bottom panel shows which groups or users inherit access to the group based on their direct provisioning. In addition to the Descendent, Description, Is Enabled, and Type columns, this report has additional columns:

Attribute	Description
Assignment Type	Direct indicates that the group or user has been directly provisioned in the group. Inherited indicates that the group or user receives access to this group indirectly through nested security groups.
Inheritance Path	This column shows how the group or user received access through an inheritance path. The first group listed is the group that the descendent has access to. Reading the inheritance path to the right will show how groups are nested to ultimately arrive at the ancestor. In the previous example, the first record shows that JEM_Solution_User_Group contains JEM_Approver.

Security Hierarchy

The Security Hierarchy report enables users to see the full security assignment structure for the application. The report has List View and Hierarchy View. To run, select the layout of the report to view, then click the Run button.

List View

The List View shows a flat list of parent-child relationships in the security structure. This view is useful for exporting the data to Excel and using a pivot table to analyze the data.

NOTE: Only groups with provisioned users or groups will display in this report. The following example is a sample of the report.

Ancestor	Descendent	Descendant Type	Assignment Type	Inheritance Path	Alternate Inheritance Path	Is Enabled
A_OBPLN_nonadmin	OB_nonAdmin_foreign	User	Direct	A_OBPLN_nonadmin > OB_nonAdmin_foreign	OB_nonAdmin_foreign < A_OBPLN_nonadmin	■
A_OBPLN_nonadmin	OB_PLN_User	User	Direct	A_OBPLN_nonadmin > OB_PLN_User	OB_PLN_User < A_OBPLN_nonadmin	■
ACM_App_Admins		User	Direct			■
Administrators	7407_TST	User	Direct	Administrators > 7407_TST	7407_TST < Administrators	■
Administrators	a user	User	Direct	Administrators > a user	a user < Administrators	■
Administrators	ACM_Admin	User	Direct	Administrators > ACM_Admin	ACM_Admin < Administrators	■
Administrators	ACM_Approver	User	Direct	Administrators > ACM_Approver	ACM_Approver < Administrators	■
Administrators	ACM_Requester	User	Direct	Administrators > ACM_Requester	ACM_Requester < Administrators	■
Administrators	ACMAdmin	User	Direct	Administrators > ACMAdmin	ACMAdmin < Administrators	■
Administrators	ACMADMIN_ED	User	Direct	Administrators > ACMADMIN_ED	ACMADMIN_ED < Administrators	■
Administrators	ACMSecurityTestUser	User	Direct	Administrators > ACMSecurityTestUser	ACMSecurityTestUser < Administrators	■

Attribute	Description
Ancestor	Security group that has groups or users provisioned
Descendent	Security group or user that has access to the parent group
Descendent Type	Indicates whether the child is a group or user
Assignment Type	Indicates whether the child is directly assigned or inherits access to the parent

Reporting

Attribute	Description
Inheritance Path	This column shows how the group or user received access through an inheritance path. The first group listed is the group that the descendent has access to. Reading the inheritance path to the right will show how groups are nested to ultimately arrive to the ancestor. In the previous example, the first record shows that Administrators contains ACM_Admin. Focusing on the ACM_Admin user, there are several parents that contain the Administrators group. Therefore, the security settings for those parents will be inherited by the Administrators group and ultimately by the ACM_Admin user.
Alternate Inheritance Path	This column shows how the group or user received the access through an inheritance path but in reversed order to show from child to parent. The first item will be the descendent. Reading the inheritance path to the right will show how groups are nested to ultimately arrive to the ancestor. In the previous example, the first record shows that ACM_Admin is a member of Administrators.

Hierarchy View

The Hierarchy view shows how security groups are nested and whether inherited security is in effect. The following example is a sample of this report. It shows which groups or users belong to each group and will inherit that security profile.

Reporting

The screenshot shows the Admin Assist Reporting interface. The breadcrumb navigation is 'Admin Assist >> REPORTING'. The 'REPORT GROUP' is set to 'Security'. The 'REPORT' list on the left includes 'Security Hierarchy', which is highlighted. The 'Select Layout' dropdown is set to 'Hierarchy', and a 'Run' button is visible. The report title is 'Security Hierarchy'. The table below shows the data for this report.

Group or User Name	Object Type	Is Enabled
JEM_User_37	User	■
JEM_User	User	■
JEM_User_34	User	■
JEM_User_40	User	■
JEM_User_9	User	■
JEM_User_39	User	■
JEM_User_45	User	■
JEM_User_28	User	■
JEM_User_31	User	■
JEM_User_46	User	■
JEM_User_35	User	■
JEM_User_10	User	■

This report has these columns:

Attribute	Description
Group or User Name	Name of the group or user
Object Type	Indicates if the object is a group or a user
Is Enabled	Whether or not the object is enabled for provisioning

Transformation Rule Security

The Transformation Rule Security report shows tabs for transformation rule group security and transformation rule profile security.

Reporting

Admin Assist » REPORTING

REPORT GROUP: Transformation Rule Group Security | Transformation Rule Profile Security

REPORT: Security

Transformation Rule Group Security

CubeDimensionName	DimensionName	RuleGroupName	RuleGroupDescription	AccessGroupName	AccessGroupDescendent	AccessGroupDescendentType	AccessGroupInheritanceType	MaintenanceGroupNar
(Derivative)	(Derivative)	CapEx_AccumDep	CapEx_AccumDep	Everyone	(All users)	N/A	Direct	Everyone
(Derivative)	(Derivative)	BudgetV1_Houston_RegionAlloc	Houston Actual Region Allocation	Everyone	(All users)	N/A	Direct	Everyone
(Derivative)	(Derivative)	HoustonSalesDetailOffset	Balance Entry Offset	Everyone	(All users)	N/A	Direct	Everyone
(Derivative)	(Derivative)	CapEx_AssetPurchase	CapEx_AssetPurchase	Everyone	(All users)	N/A	Direct	Everyone
(Derivative)	(Derivative)	XFR_Derivatives	Derivative Rules	Everyone	(All users)	N/A	Direct	Everyone
(Lookup)	(Lookup)	ConsolidationRegister_Lookup	Test	Everyone	(All users)	N/A	Direct	Everyone
(Lookup)	(Lookup)	XFR_AltDescription	Alternate Desc	Everyone	(All users)	N/A	Direct	Everyone
(Lookup)	(Lookup)	XFR_LocalDescription	XFR_LocalDescription	Everyone	(All users)	N/A	Direct	Everyone
ACM_MetadataImportMember	Entity	ACM_ImportMetadata_Entity		Administrators	(Administrative users)	N/A	Direct	Administrators
ACM_MetadataImportMember	Entity	ACM_ImportMetadata_Entity		Administrators	7407_TST	User	Direct	Administrators
ACM_MetadataImportMember	Entity	ACM_ImportMetadata_Entity		Administrators	a user	User	Direct	Administrators

These are the columns on the Transformation Rule Group Security report:

Attribute	Description
Cube Dimension Name	Dimension to which the rule group is assigned
Dimension Name	Dimension type (for example, Entity, Account)
Rule Group name	Name of the rule group
Rule Group Description	Description of the rule group (if applicable)
Access Group Name	Members of this group will have access to the transformation rule group
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group Name	Members of this group have the authority to maintain the transformation rule group.

The Transformation Rule Profile Security report tab shows a list of transformation rule profiles.

Reporting

RuleProfileName	RuleProfileDescription	CubeMemberName	TypeName	AccessGroupName	AccessGroupDescendent	AccessGroupDescendentType	AccessGroupInheritanceType	MaintenanceGroupName	MaintenanceGroup
ACM_ImportMetadata	ACM_ImportMetadata	ACM_Metadataimport	Unknown	Administrators	(Administrative users)	N/A	Direct	Administrators	(Administrative users)
ACM_ImportMetadata	ACM_ImportMetadata	ACM_Metadataimport	Unknown	Administrators	(Administrative users)	N/A	Direct	Administrators	T407_TST
ACM_ImportMetadata	ACM_ImportMetadata	ACM_Metadataimport	Unknown	Administrators	(Administrative users)	N/A	Direct	Administrators	a user
ACM_ImportMetadata	ACM_ImportMetadata	ACM_Metadataimport	Unknown	Administrators	(Administrative users)	N/A	Direct	Administrators	ACM_Admin
ACM_ImportMetadata	ACM_ImportMetadata	ACM_Metadataimport	Unknown	Administrators	(Administrative users)	N/A	Direct	Administrators	ACM_Approver
ACM_ImportMetadata	ACM_ImportMetadata	ACM_Metadataimport	Unknown	Administrators	(Administrative users)	N/A	Direct	Administrators	ACM_Requester
ACM_ImportMetadata	ACM_ImportMetadata	ACM_Metadataimport	Unknown	Administrators	(Administrative users)	N/A	Direct	Administrators	ACMAdmin
ACM_ImportMetadata	ACM_ImportMetadata	ACM_Metadataimport	Unknown	Administrators	(Administrative users)	N/A	Direct	Administrators	ACMADMIN_ED
ACM_ImportMetadata	ACM_ImportMetadata	ACM_Metadataimport	Unknown	Administrators	(Administrative users)	N/A	Direct	Administrators	ACMSecurityTestUser
ACM_ImportMetadata	ACM_ImportMetadata	ACM_Metadataimport	Unknown	Administrators	(Administrative users)	N/A	Direct	Administrators	ACMUser_ED

These are the columns on the Transformation Rule Profile Security report:

Attribute	Description
Rule Profile Name	Name of the rule profile
Rule Profile Description	Description of the rule profile (if applicable)
Cube Name	Cube to which the rule profile is assigned
Scenario Type	Scenario Type to which the rule profile is assigned
Access Group Name	Members of this group will have access to the transformation rule profile
Access Group Descendent Name	For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)
Access Group Descendent Type	Indicates whether the child is a group or user (only shown for groups and users detail level)
Access Group Inheritance Type	Indicates whether the child is directly assigned or inherits access to the parent
Maintenance Group Name	Members of this group have the authority to maintain the transformation rule profile.

User Analysis

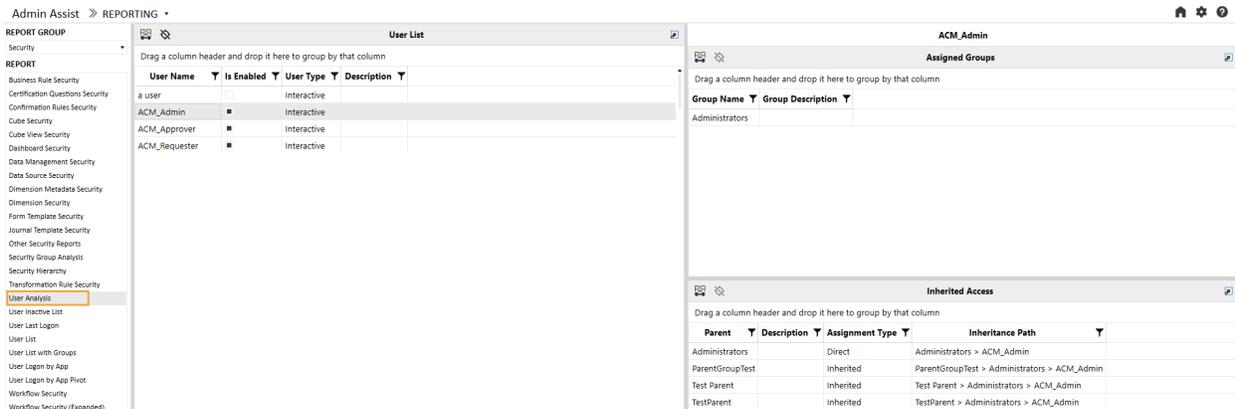
The User Analysis report shows a list of current users in the system and includes the following attributes:

Attribute	Description
Is Enabled	If selected, the user is enabled and can be provisioned in security groups. If clear, the user is not enabled and cannot be provisioned.
User Type	Interactive: Allows all functionality. The user type defaults to Interactive for new users and upgrades.
	View: Allows users to view all data, reports, and dashboards in the production environment and the derived database. The View user privileges do not permit the authorized user to load, calculate, consolidate, certify, or change data.
	Restricted: Assigns contractual limits for certain functional tasks, such as limiting rights to solutions, for example, Account Reconciliation or Lease.
	Third Party Access: Allows OneStream access using a named account, logging on interactively using a third-party application. There is no access using the OneStream Windows application or the OneStream Modern Browser Experience. The user cannot change data or modify OneStream application artifacts.
	Financial Close: Allows users to perform Account Reconciliation solutions and Transaction Matching.

More details on a user can be accessed by selecting the user name in the list in the left panel. This will update the reports in the right panel, as shown in the following example:

Reporting

Select a user name to see additional provisioning details.



The top panel shows which groups the user has been directly provisioned in. In the previous example, ACM_Admin has been directly assigned to Administrators. This report has columns Group Name and Group Description.

The bottom panel shows which groups the user inherits based on their direct provisioning. In addition to the Parent and Description columns, this report has additional columns:

Attribute	Description
Assignment Type	Direct indicates that the user has been directly provisioned in the group. Inherited indicates that the user receives access to this group indirectly through nested security groups.
Inheritance Path	This column shows how the user received access through an inheritance path. The first group on the left shows the group that the user is directly assigned to (for direct assignments, this will be the only group). Reading the inheritance path to the right will show how groups are nested to ultimately arrive at the top group. In the previous example, ACM_Admin is directly assigned to Administrators, and it inherits access to ParentGroupTest, Test Parent, and TestParent.

User Inactive List

The User Inactive List shows a list of all users with no login history in the OneStream environment.

Admin Assist » REPORTING » Inactive User List

REPORT GROUP: Security

REPORT: Inactive User List

Drag a column header and drop it here to group by that column

Name	Description	Days Since Last Login	Last Logon Time	Number Logons Since Enabled	Is Enabled	User Type	Email	Created By	Created Date
a user		99999	1/1/1900 12:00:00 AM	0	<input type="checkbox"/>	Interactive			1/17/2025 8:24:41 PM
ACM_Admin		99999	1/1/1900 12:00:00 AM	0	<input checked="" type="checkbox"/>	Interactive			1/17/2025 8:24:41 PM
ACM_Approver		99999	1/1/1900 12:00:00 AM	0	<input checked="" type="checkbox"/>	Interactive			1/17/2025 8:24:41 PM
ACM_Requester		99999	1/1/1900 12:00:00 AM	0	<input checked="" type="checkbox"/>	Interactive			1/17/2025 8:24:41 PM
ACMAdmin		99999	1/1/1900 12:00:00 AM	0	<input checked="" type="checkbox"/>	Interactive			4/18/2025 9:51:27 AM
ACMADMIN_ED		99999	1/1/1900 12:00:00 AM	0	<input checked="" type="checkbox"/>	Interactive			1/17/2025 8:24:41 PM
ACMSecurityTestUser	UserDescription	99999	1/1/1900 12:00:00 AM	0	<input checked="" type="checkbox"/>	Interactive			1/17/2025 8:24:42 PM
ACMUser_ED		99999	1/1/1900 12:00:00 AM	0	<input checked="" type="checkbox"/>	Interactive			1/17/2025 8:24:42 PM
		99999	1/1/1900 12:00:00 AM	0	<input type="checkbox"/>	Interactive			4/18/2025 9:51:29 AM
		0	6/18/2025 7:55:14 PM	19	<input checked="" type="checkbox"/>	Interactive			12/6/2024 3:07:52 PM
		99999	1/1/1900 12:00:00 AM	0	<input checked="" type="checkbox"/>	Interactive			1/17/2025 8:30:53 PM
		99999	1/1/1900 12:00:00 AM	0	<input checked="" type="checkbox"/>	Interactive			4/18/2025 9:51:28 AM
		99999	1/1/1900 12:00:00 AM	0	<input checked="" type="checkbox"/>	Interactive			4/18/2025 9:51:28 AM
		83	3/27/2025 7:00:26 AM	90	<input checked="" type="checkbox"/>	Interactive			8/20/2024 5:01:08 PM

User Last Logon

The User Last Logon report shows a list of all users in the OneStream environment and the last time they logged in to the system.

Admin Assist » REPORTING » User Last Logon

REPORT GROUP: Security

REPORT: User Last Logon

Drag a column header and drop it here to group by that column

Application Name	User Name	Last Activity	Days Idle	Name	Description	User Type	Is Enabled	External Authentication Provider Name	External User Name	Email	Culture	Number of Grid Rows	Number of Grid Columns
		12/11/2024 2:20:01 PM	189			Unknown	<input type="checkbox"/>					0	
		3/24/2025 5:53:16 PM	86			Interactive	<input checked="" type="checkbox"/>			en-US		50	
		4/15/2025 4:42:33 PM	64			Interactive	<input checked="" type="checkbox"/>			en-US		50	
		4/25/2025 4:03:02 PM	54			Interactive	<input checked="" type="checkbox"/>			en-US		50	
		4/25/2025 7:06:05 PM	54			Interactive	<input checked="" type="checkbox"/>			en-US		50	
		5/12/2025 3:01:26 PM	37			Unknown	<input type="checkbox"/>					0	
		5/12/2025 2:07:17 PM	37			Interactive	<input checked="" type="checkbox"/>			en-US		50	
		5/17/2025 10:00:28 PM	32			Unknown	<input type="checkbox"/>					0	
		5/17/2025 11:30:15 PM	32			Unknown	<input type="checkbox"/>					0	
		5/19/2025 6:19:20 PM	30			Interactive	<input checked="" type="checkbox"/>			en-US		50	
		5/20/2025 3:17:42 PM	29			Unknown	<input type="checkbox"/>					0	
		5/22/2025 12:00:21 PM	27			Interactive	<input checked="" type="checkbox"/>			en-US		50	
		6/5/2025 11:50:07 PM	13			Interactive	<input checked="" type="checkbox"/>			en-US		50	
		6/10/2025 2:30:57 AM	8			Interactive	<input checked="" type="checkbox"/>			en-US		50	
		6/11/2025 5:49:26 PM	7			Interactive	<input checked="" type="checkbox"/>			en-US		50	

The following additional attributes are available on the report:

Attribute	Description
Application Name	Last application the user logged on to
Last Activity	Time stamp of last activity

Reporting

Attribute	Description
Days Idle	Calculation of days idle
Name	Name on the audit log (will be blank if the user has been deleted)
Description	User description
User Type	User type (will be Unknown if user has been deleted)
Is Enabled	If the user is enabled within the system or has been deactivated
External Authentication Provider Name	Name of the external authentication provider (for example, Azure AD)
External User Name	User name from the external authentication provider
Email	Email from Preferences section of profile
Culture	Culture from Preferences section of profile
Number of Grid Rows	Grid Rows Per Page under Preferences section of profile
Number of Invalid Logon Attempts	Number of invalid logon attempts by the user
Text 1 – 4	Text fields associated with the user profile

User List

The User List report is a comprehensive list of all users in the system and the attributes associated with their user profile.

Reporting

For each user, the following attributes are available in the report.

Attribute	Description
Description	User description
User Type	User type (will be Unknown if user has been deleted)
Is Enabled	If the user is enabled within the system or has been deactivated
External Authentication Provider Name	Name of the external authentication provider (for example, Azure AD)
External User Name	User name from the external authentication provider
Password Creation Time	Password creation time (will be empty if external authentication)
Email	Email from Preferences section of profile
Culture	Culture from Preferences section of profile
Number of Grid Rows	Grid Rows Per Page under Preferences section of profile
Number of Invalid Logon Attempts	Number of invalid logon attempts by the user
Text 1 – 4	Text fields associated with the user profile
User’s Groups	Groups that the user is directly assigned to

User List by Group

The User List by Group report is identical to the User List report with the addition of Group Name and Group Description fields.

Admin Assist >> REPORTING

REPORT GROUP: Security

REPORT: User List with Groups

Application Logon Data

User Name	Description	Is Enabled	User Type	External User Name	Email	Group Name	Group Description
ACM_Admin		<input checked="" type="checkbox"/>	Interactive			Administrators	
ACM_Approver		<input checked="" type="checkbox"/>	Interactive			Administrators	
ACM_Requester		<input checked="" type="checkbox"/>	Interactive			Administrators	
ACM_Requester		<input checked="" type="checkbox"/>	Interactive			User_Group	
ACMAdmin		<input checked="" type="checkbox"/>	Interactive			Administrators	
ACMADMIN_ED		<input checked="" type="checkbox"/>	Interactive			Administrators	
ACMADMIN_ED		<input checked="" type="checkbox"/>	Interactive			User_Group	
ACMSecurityTestUser	UserDescription	<input checked="" type="checkbox"/>	Interactive			Administrators	
ACMUser_ED		<input checked="" type="checkbox"/>	Interactive			Administrators	
ACMUser_ED		<input checked="" type="checkbox"/>	Interactive			Parent Group TMF	Test Description
		<input checked="" type="checkbox"/>	Interactive			Administrators	
		<input checked="" type="checkbox"/>	Interactive			Administrators	
Admin_EG		<input checked="" type="checkbox"/>	Interactive			Administrators	
Admin_EG		<input checked="" type="checkbox"/>	Interactive			ElenaTest	
AdminCJR		<input checked="" type="checkbox"/>	Interactive			Administrators	
Adminmh		<input checked="" type="checkbox"/>	Interactive			Administrators	

User Logon By App

The User Logon By App report is a detailed list of all applications and the last logon by user. Unlike the User Last Logon report, which lists the last time a user logged on, this report will show the last time a user logged on by application. This may be helpful if multiple applications are used in the environment.

Admin Assist >> REPORTING

REPORT GROUP: Security

REPORT: User Logon by App

Application Logon Data

Application Name	User Name	Last Activity	Name	Description	User Type	Is Enabled	External Authentication Provider Name	External User Name	Email	Culture	Number of Grid Rows	Number of Invalid Logon
Dev		2/27/2025 3:27:02 PM			Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		3/27/2025 7:00:26 AM			Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		2/25/2025 2:42:30 PM			Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		5/15/2025 1:43:26 PM			Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		6/6/2025 6:12:22 PM			Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		1/22/2025 3:19:40 PM			Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		4/24/2025 1:39:02 PM			Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		6/10/2025 1:42:31 PM			Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		3/18/2025 6:20:07 PM			Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		4/25/2025 7:07:59 PM		P&E Operations	Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		4/15/2025 4:40:43 PM			Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		5/19/2025 6:06:03 PM			Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		5/19/2025 6:16:17 PM			Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		4/7/2025 3:57:53 PM			Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		2/17/2025 7:30:03 PM			Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		2/17/2025 7:17:55 PM			Interactive	<input checked="" type="checkbox"/>				en-US	50	
Dev		3/27/2025 6:42:18 PM			Interactive	<input checked="" type="checkbox"/>				en-US	50	

Reporting

The following additional attributes are available on the report:

Attribute	Description
Application Name	Name of the application the user logged on to
Last Activity	Time stamp of last activity by app
Name	Name on the audit log (will be blank if the user has been deleted)
Description	User description
User Type	User type (will be Unknown if user has been deleted)
Is Enabled	If the user is enabled within the system or has been deactivated
External Authentication Provider Name	Name of the external authentication provider (for example, Azure AD)
External User Name	User name from the external authentication provider
Email	Email from Preferences section of profile
Culture	Culture from Preferences section of profile
Number of Grid Rows	Grid Rows Per Page under Preferences section of profile
Number of Invalid Logon Attempts	Number of invalid logon attempts by the user
Text 1 – 4	Text fields associated with the user profile

Workflow Security

The Workflow Security report shows all security group assignments associated with all workflows and Scenario Types in the OneStream application. Users can also filter the workflows to a specific Cube Root Profile and further filter it to a specific workflow and its dependents. The following example shows this report with a table of the attributes.

Reporting

NOTE: When the Active flag is false and all groups use the default group settings, the Workflow Profile-Scenario Type combination will not display on the report. However, if a Workflow Profile has any security group assigned, even if it is not active, it will show up on the report.

Admin Assist » REPORTING

REPORT GROUP: Security | Select Cube Root Profile: GolfStream | Run

REPORT: Workflow Security

Profile Name	Scenario Type	Active	Profile Type	Cube Name	Cube Root Profile	Access Group Name	Maintenance Group Name	Workflow Execution Group Name	Certification Signoff Group Name	Journal Process
GolfStream	(Default)	■	CubeRoot	GolfStream	GolfStream	Everyone	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default	(Default)	■	Default	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Import	(Default)	■	InputImportChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Import	Actual	■	InputImportChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Import	Budget	■	InputImportChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Import	Flash	■	InputImportChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Import	Forecast	■	InputImportChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Import	FXModel	■	InputImportChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Import	History	■	InputImportChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Import	Model	■	InputImportChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Import	Tax	■	InputImportChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Import	Variance	■	InputImportChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Forms	(Default)	■	InputFormsChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Forms	Actual	■	InputFormsChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Forms	Budget	■	InputFormsChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Forms	Flash	■	InputFormsChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Forms	Forecast	■	InputFormsChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Forms	FXModel	■	InputFormsChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A
GolfStream_Default.Forms	History	■	InputFormsChild	GolfStream	GolfStream	(Not Found)	(Not Found)	(Not Found)	(Not Found)	N/A

Attribute

Description

Profile Name Workflow Profile name

Scenario Type Scenario Type

Active Indicates if the profile is active or not

Profile Type Workflow Profile type

Cube Name Name of the cube associated with the workflow

Access Group Name Controls the user or users that will have access to the Workflow Profile at runtime to view results

Maintenance Group Name Controls the user or users that will have access to maintain and administer the Workflow Profile group

Reporting

Attribute	Description
Workflow Execution Group Name	This group is configured for data loaders and allows users to run the workflow.
Certification Signoff Group Name	This group is configured for certifiers and allows users to sign off on the workflow. This group can be used to separate duties between a data loader and certifier.
Journal Process Group Name	Access to this group allows users to process a journal.
Journal Approval Group Name	Access to this group allows users to approve a journal.
Journal Post Group Name	Access to this group allows users to post a journal.

Workflow Security (Expanded)

The expanded Workflow Security (Expanded) report shows all security group assignments associated with all workflows and Scenario Types in the OneStream application. Users can also filter the workflows to a specific Cube Root Profile and further filter it to a specific workflow and its dependents. The following example shows this report with a table of the attributes.

NOTE: When the Active flag is false and all groups use the default group settings, the Workflow Profile-Scenario Type combination will not display on the report. However, if a Workflow Profile has any security group assigned, even if it is not active, it will show up on the report.

Reporting

Admin Assist » REPORTING

REPORT GROUP: Security

Select Cube Root Profile: GolfStream Run Export

Workflow Security (Expanded)										
Profile Name	Scenario Type	Active	Profile Type	Cube Name	Cube Root Profile	Access Group Name	Access Group Descendent Name	Access Group Descendent Type	Access Group Inheritance Type	Ma
BudgetV1	(Default)	<input checked="" type="checkbox"/>	Baseinput	Golfstream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
Houston Capital Plan	(Default)	<input checked="" type="checkbox"/>	Baseinput	Houston	GolfStream	Everyone	(All users)	N/A	Direct	Eve
Budget.Adj	Flash	<input checked="" type="checkbox"/>	InputAdjChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
Budget.Adj	Variance	<input checked="" type="checkbox"/>	InputAdjChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
Budget.Adj	History	<input checked="" type="checkbox"/>	InputAdjChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
Budget.Adj	Tax	<input checked="" type="checkbox"/>	InputAdjChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
Budget.Adj	Budget	<input type="checkbox"/>	InputAdjChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
Budget.Adj	FXModel	<input checked="" type="checkbox"/>	InputAdjChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
Budget.Adj	Forecast	<input checked="" type="checkbox"/>	InputAdjChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
Budget.Adj	Actual	<input type="checkbox"/>	InputAdjChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
Budget.Adj	Plan	<input checked="" type="checkbox"/>	InputAdjChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
Budget.Adj	(Default)	<input checked="" type="checkbox"/>	InputAdjChild	Golfstream	Golfstream	Everyone	(All users)	N/A	Direct	Eve
Budget.Adj	Model	<input checked="" type="checkbox"/>	InputAdjChild	Golfstream	Golfstream	Everyone	(All users)	N/A	Direct	Eve
HS Budget.Import	FXModel	<input checked="" type="checkbox"/>	InputImportChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
HS Budget.Import	Actual	<input checked="" type="checkbox"/>	InputImportChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
HS Budget.Import	Forecast	<input checked="" type="checkbox"/>	InputImportChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
HS Budget.Import	ScenarioType3	<input checked="" type="checkbox"/>	InputImportChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
HS Budget.Import	Operational	<input checked="" type="checkbox"/>	InputImportChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
HS Budget.Import	ScenarioType6	<input checked="" type="checkbox"/>	InputImportChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve
HS Budget.Import	...	<input checked="" type="checkbox"/>	InputImportChild	GolfStream	GolfStream	Everyone	(All users)	N/A	Direct	Eve

Attribute

Description

Profile Name Workflow Profile name

Scenario Type Scenario Type

Active Indicates whether the profile is active or not

Profile Type Workflow Profile type

Cube Name Name of the cube associated with the workflow

Access Group Name Controls the user or users that will have access to the Workflow Profile at runtime to view results

Access Group Descendent Name For access groups that contain other groups or users, the child group will display here. (Only shown for groups and users detail level)

Access Group Descendent Type Indicates whether the child is a group or user (only shown for groups and users detail level)

Access Group Inheritance Type Indicates whether the child is directly assigned or inherits access to the parent

Reporting

Attribute	Description
Maintenance Group Name	Controls the user or users that will have access to maintain and administer the Workflow Profile group
Workflow Execution Group Name	This group is configured for data loaders and allows users to run the workflow.
Certification Signoff Group Name	This group is configured for certifiers and allows users to sign off on the workflow. This group can be used to separate duties between a data loader and certifier.
Journal Process Group Name	Access to this group allows users to process a journal.
Journal Approval Group Name	Access to this group allows users to approve a journal.
Journal Post Group Name	Access to this group allows users to post a journal.

Formulas Report Set

The Formula reports help to analyze the OneStream member formulas.

Formula Pass – DUCS Order

The Formula Pass – DUCS Order report displays member formulas (excluding dynamic formulas) and cube business rules sorted based on the data unit calculation sequence (DUCS). The report enables you to easily see the order of operations for when certain logic is run.

Reporting

Admin Assist » REPORTING

REPORT GROUP: Formulas

REPORT: Formula Pass - DUCS Order

Member Formulas

Formula Pass Report - DUCS Order

Drag a column header and drop it here to group by that column

CalculationSequence	DUCSGrp	CubeName	DimTypeID	Dimension	DimName	MemberName	MemberID	MemberDescription	FormulaPass	VaryByScenType	VaryByTimeID	
1	1 Scenario Form	NA		2 Scenario	Scenarios	Baseline	76546004	Strategic Baseline	No Formula Pass	Default		-1 'Calculated via Finance BR 'MFB Formula ----- ' This formula has been generated by Me ' Changes made in the Dimension Library ' of Member Formula Builder to read/edi
3A1	3 Formula Passer	NA		5 ACCOUNT	Detail Accounts	32010	69206110	Retained earnings	Formula Pass 01	Actual		-1 If ((Not api.Entity.HasChildren()) And (api. api.data.calculate("A#32010F#LastYearsP End If

Member Formulas

The Member Formulas report enables you to analyze all Member Formulas by formula pass in one place with the ability to group and filter to assist in troubleshooting Member Formulas. There are Summary and Detail views. The Detail view includes the text value of the Member Formula as well.

Summary Level

This example shows the data grouped by formula pass and then filtered by dimension name.

Admin Assist » REPORTING

REPORT GROUP: Formulas

REPORT: Formula Pass - DUCS Order

Member Formulas

Select Detail Level: Summary Detail

Drag a column header and drop it here to group by that column

Dimension	DimName	Name	Description	FormulaPass	VaryByScenType	VaryByTime	
Scenario	Scenarios	Baseline	Strategic Baseline	No Formula Pass	Default	Default	
ACCOUNT	Detail Accounts	32010	Retained earnings	Formula Pass 01	Actual	Default	
ACCOUNT	Detail Accounts	32020	Current period net income	Formula Pass 01	Actual	Default	

Detail Level

This example shows the same data as Summary, grouped by formula pass and then filtered by dimension name, and includes the text value of the Member Formula.

Reporting

Admin Assist » REPORTING

Select Detail Level: Summary | Detail

REPORT GROUP: Formulas

REPORT: Member Formulas

Drag a column header and drop it here to group by that column

Dimension	DimName	Name	Description	FormulaPass	VaryByScenType	VaryByTime	TextValue
Scenario	Scenarios	Baseline	Strategic Baseline	No Formula Pass	Default	Default	'Calculated via Finance BR 'MFB Formula 'This formula has been generated by Member Formula Builder. 'Changes made in the Dimension Library to this formula may result in the inability 'of Member Formula Builder to read/edit this formula.
ACCOUNT	Detail Accounts	32010	Retained earnings	Formula Pass 01	Actual	Default If ((Not api.Entity.HasChildren) And (api.Cons.IsLocalCurrencyForEntity)) Then api.data.calculate('A#32010F#LastYearsProfitV#YTD= RemoveZeros(A#32020F#EndSalT#PovPriorYearM12V#YTD)';) End If

Database Report Set

The Database reports help to analyze the impact of data on an application, including Data Units and Data Volumes, to streamline and fine-tune your application.

Data Unit Count

Analyze Data Unit records across all dimensions in a grid or pivot table format.

Reporting

Admin Assist >> REPORTING

REPORT GROUP: Database

REPORT: Data Unit Count

Database Object Viewer

Database Size

Database Tables Size

Display as: Pivot Grid

Cube: Equipment Division

Time Profile: Monthly

Entity: EUS01

Scenario: Actual

Year: 2025

Select Dimensions: IC Flow UD1 UD2 UD3 UD4 UD5 UD6 UD7 UD8

Run

Defer Layout Update Update

Hidden Fields: Search fields...

Account

Entity

Origin

Scenario

UD1

Filter Area

Column Area

Row Area

Data Area

Cons

Count

Data Unit Count (Pivot)

	Count Total
Elimination	39,790.000
OwnerPostAdj	7.000
Share	130,360.000
USD	70,114.000
Grand Total	240,271.000

Database Object Viewer

Easily view database objects, such as indices, foreign keys, constraints, and partitions, across all database tables in your OneStream application, including custom tables.

Admin Assist >> REPORTING

REPORT GROUP: Database

REPORT: Database Object Viewer

Database Object Viewer

Objects: Indices Tables: Dashboard Run

Drag a column header and drop it here to group by that column

QueryType	TableName	ColumnName	IndexName	ColumnId	IndexId	IndexType	is_unique	ignore_dup_key	is_primary_key	is_unique_constraint	is_padded	is_disabled	is_hypothetical	is_ignored_in_optimi
Indices	Dashboard	UniqueID	PK_Dashboard	1	1	CLUSTERED	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
Indices	Dashboard	WorkspaceID	IX_Dashboard0	1	2	NONCLUSTERED	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Indices	Dashboard	Name	IX_Dashboard0	2	2	NONCLUSTERED	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Indices	Dashboard	MaintUnitID	IX_Dashboard1	1	3	NONCLUSTERED	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Indices	Dashboard	DashboardGroupID	IX_Dashboard2	1	4	NONCLUSTERED	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Database Size

Analyze and summarize key database metrics, such as free MB, size on disk bytes, and used MB, for any application in your OneStream environment.

The screenshot shows the Admin Assist Reporting interface. On the left, there is a navigation pane with 'Database Size' selected. The main area displays a table titled 'Database Size' for a specific application database. The table has columns for Name, FGID, File_Id, Actual_File_Size, Free_MB, Reserved_MB, Size_On_Disk_Bytes, and Used_MB. The data rows are as follows:

Name	FGID	File_Id	Actual_File_Size	Free_MB	Reserved_MB	Size_On_Disk_Bytes	Used_MB
XTP	0	65.5K	0.00	0.00	0.00	0.00	0.00
log	0	2	1.63		1,641.81	1,672.00	30.19
data_0	1	1	23.02	23.02	63.25	23,568.00	24,712,839,168.00

Database Tables Size

Analyze and summarize key database tables metrics, such as row count and table size (MB), across all tables in your application.

The screenshot shows the Admin Assist Reporting interface. On the left, there is a navigation pane with 'Database Tables Size' selected. The main area displays a table titled 'Table Size' for a specific application database. The table has columns for Table Name, Row Count, and Table Size (MB). The data rows are as follows:

Table Name	Row Count	Table Size (MB)
AppProperty	143.00	0.33
Attachment		0.00
AuditAppProperty	209.00	0.58
AuditBusinessRule	6,929.00	639.96

Stage Report Set

The Stage reports bring together the Stage data tables to analyze and resolve mapping and data loading issues more efficiently.

Export All Workflows

Stage reports that provide an option to select a workflow to filter results have an additional button in the parameters section titled Export All Workflows.

Reporting

Export All Workflows

This button will export the same data that can be viewed in the report grid in a .csv file and contain data for all available workflows. The export can be run independently of clicking the Run button if all other parameters, besides the workflow, are selected. Once the .csv file is created after clicking the Export All Workflows button, the file will open in the application you have associated with .csv files, typically Excel. Then, you can save the file locally as needed.

Bypassed Records

View bypassed records for a specific Workflow Time, Scenario, and Workflow Profile.

Admin Assist >> REPORTING

REPORT GROUP: Workflow Time: 2025M6 Scenario: Actual Workflow Profile: Equipment Close NA-File Import Run Export All Workflows

REPORT: Bypassed Records

Drag a column header and drop it here to group by that column

ProfileName	VwT	SnT	TmT	Et	EtT	Ac	AcT	Lb	Fw	FwT	Ic	IcT	U1	U1T	U2	U2T	U3	U3T	U4	U4T	U5	U5T
Equipment Close NA-File Import	YTD	Actual	2025M6	C840	C840	10100	(Bypass)	Cash & Disbursements	None	endbalload	10000	None	000	None	NA	None	NA	None	C000	None	None	None

Bypassed Records for All Workflows

View bypassed records for all workflows for a specific times and scenarios.

Admin Assist >> REPORTING

REPORT GROUP: Workflow Time: 2011 Scenario: Actual Run

REPORT: Bypassed Records for All Workflows

Drag a column header and drop it here to group by that column

ProfileName	VwT	SnT	TmT	Et	EtT	Ac	AcT	Lb	Fw	FwT	Ic	IcT	U1	U1T	U2	U2T	U3	U3T	U4	U4T	U5	U5T
Frankfurt.Import	YTD	Actual	2011M1	FRANKFU	Frankfurt	33000	(Bypass)	Retained Earnings	None	None	None	None	000	None								
Frankfurt.Import	YTD	Actual	2011M2	FRANKFU	Frankfurt	33000	(Bypass)	Retained Earnings	None	None	None	None	000	None								
Eagle Drivers.Import	YTD	Actual	2011M1	S4	Augusta	39000	(Bypass)	RETAINED EARNINGS PR - H	None	None	39000	None	000	None	000	None	00	None	None	None	None	None
Eagle Drivers.Import	YTD	Actual	2011M2	S4	Augusta	39000	(Bypass)	RETAINED EARNINGS PR - H	None	None	39000	None	000	None	000	None	00	None	None	None	None	None
New York.Import	YTD	Actual	2011M1	NEW YOR	New York	33000	(Bypass)	Retained Earnings	None	None	None	None	000	None								
New York.Import	YTD	Actual	2011M2	NEW YOR	New York	33000	(Bypass)	Retained Earnings	None	None	None	None	000	None								

Source/Target Fields - All Dimensions

View source and target fields for all dimensions for a specific Workflow Time, Scenario, and Workflow Profile.

Admin Assist » REPORTING

REPORT GROUP: Stage

REPORT: Bypassed Records

Workflow Time: 2025M6 Scenario: Actual Workflow Profile: Equipment Close NA.Direct Sub Ledger Run Export All Workflows

Source And Target Fields for all Dimensions

Drag a column header and drop it here to group by that column

ProfileName	VwT	SnT	TmT	Et	EtT	Ac	AcT	Lb	Fw	FwT	Ic	IcT	U1	U1T	U2	U2T	U3	
Equipment Close NA.Direct Sub Ledger	Periodic	Actual	2025M6	EUS01	EUS01	41010	41010	Invoice Line Dated: Jun 28, 2025	EndBalLoad	EndBalLoad	NA	None	NA	None	USTX	USTX	PRD120R4	PI
Equipment Close NA.Direct Sub Ledger	Periodic	Actual	2025M6	EUS01	EUS01	41010	41010	Invoice Line Dated: Jun 15, 2025	EndBalLoad	EndBalLoad	NA	None	NA	None	USNJ	USNJ	PRD120P8	PI
Equipment Close NA.Direct Sub Ledger	Periodic	Actual	2025M6	ECA01	ECA01	41010	41010	Invoice Line Dated: Jun 27, 2025	EndBalLoad	EndBalLoad	NA	None	NA	None	CAMB	CAMB	PRD120R6	PI

Source/Target with Attribute Fields

View source and target fields with attributes for a specific Workflow Time, Scenario, and Workflow Profile.

Admin Assist » REPORTING

REPORT GROUP: Stage

REPORT: Bypassed Records

Workflow Time: 2025M6 Scenario: Actual Workflow Profile: Equipment Close NA.Direct Sub Ledger Run Export All Workflows

Source and Target With Attributes

Drag a column header and drop it here to group by that column

Fw	FwT	Ic	IcT	U1	U1T	U2	U2T	U3	U3T	U4	U4T	U5	U5T	U6	U6T	U7	U7T	U8	U8T	A1	A2	A3	
2025	EndBalLoad	EndBalLoad	NA	None	NA	None	USTX	USTX	PRD120R4	PRD120R4	CST1104	CST1104	None	None	None	None	GLSAP	GLSAP	None	None	GL0001498541		
2025	EndBalLoad	EndBalLoad	NA	None	NA	None	USNJ	USNJ	PRD120P8	PRD120P8	CST1102	CST1102	None	None	None	None	GLSAP	GLSAP	None	None	GL0001654322		
2025	EndBalLoad	EndBalLoad	NA	None	NA	None	CAMB	CAMB	PRD120R6	PRD120R6	CST1103	CST1103	None	None	None	None	GLSAP	GLSAP	None	None	GL0002384844		

Transformation Rules by Workflow Profile

View all transformation rules for a specific Scenario and Workflow Profile.

Admin Assist » REPORTING

REPORT GROUP: Stage

REPORT: Bypassed Records

Scenario: Actual Workflow Profile: Equipment Close NA.Direct Sub Ledger Run Export All Workflows

Transformation Rules

Drag a column header and drop it here to group by that column

Dimension	RuleName	Description	Type	Target	FlipSign	RuleExpression	LogicalOperator	LogicalExpression	ExecutionOrder	TransformationRuleGroup
Account	11000		One-To-One	11210	<input type="checkbox"/>		None		0	GL_Actual_Load_Equipment
Account	11111		One-To-One	11210	<input type="checkbox"/>		None		0	GL_Actual_Load_Equipment
Account	11200		One-To-One	11920	<input type="checkbox"/>		None		0	GL_Actual_Load_Equipment

Transformation Rules List

View all transformation rules in one place, and easily group by and filter on any column to resolve mapping issues.

Admin Assist » REPORTING

REPORT GROUP: All Transformation Rules in Application

REPORT: Transformation Rules List

Dimension	RuleName	Description	Type	Target	FlipSign	RuleExpression	LogicalOperator	LogicalExpression	ExecutionOrder	TransformationRuleGroup	TransformationRuleProfile
Account	Accounts Receivable	AR	Range	Select All		11200-11201	None			GL_Actual_AcmeNA_Account	GL_Actual_AcmeNA
Account	Cash Balance	Cash & Disbursements	Range	Composite		10001-10004	None			GL_Actual_AcmeNA_Account	GL_Actual_AcmeNA
Account	Cash Deposits	Cash Deposits	Range	Derivative_Source		11234-11238	None			GL_Actual_AcmeNA_Account	GL_Actual_AcmeNA
Account	Deferrals	Deferrals	Range	List		25520-25529	None			GL_Actual_Load_Equipment Account	GL_Actual_Load
Account	Deferrals	Deferrals	Range	Lookup		25520-25529	None			GL_Actual_Load_Equipment Account	AR_Actual_LoadNA
Account	Deferrals	Deferrals	Range	Mask		25520-25529	None			GL_Actual_Load_Equipment Account	Additions_Actual_Load
Account	Deferrals	Deferrals	Range	One-To-One		25520-25529	None			GL_Actual_Load_Equipment Account	GL_Budget_Load
Account	Discounts	Discounts	Range	Range		49110-49119	None			GL_Actual_Load_Equipment Account	AR_Actual_LoadNA
Account	Discounts	Discounts	Range	Show rows with value that		49110-49119	None			GL_Actual_Load_Equipment Account	Additions_Actual_Load
Account	Discounts	Discounts	Range	is equal to		49110-49119	None			GL_Actual_Load_Equipment Account	GL_Budget_Load
Account	Discounts	Discounts	Range	And		30510-30519	None			GL_Actual_Load_Equipment Account	GL_Actual_Load
Account	Division Investment	Investment	Range	is equal to		30510-30519	None			GL_Actual_Load_Equipment Account	AR_Actual_LoadNA
Account	Division Investment	Investment	Range	Filter		30510-30519	None			GL_Actual_Load_Equipment Account	Additions_Actual_Load
Account	Division Investment	Investment	Range	Clear Filter		30510-30519	None			GL_Actual_Load_Equipment Account	GL_Budget_Load
Account	Labor COGS	Labor	Range			51010-51019	None			GL_Actual_Load_Equipment Account	GL_Actual_Load

Unmapped Records

View unmapped records for a specific Workflow Time, Scenario, and Workflow Profile.

Admin Assist » REPORTING

REPORT GROUP: Unmapped Records

Workflow Time: 2025M6 Scenario: Actual Workflow Profile: Equipment Close NA.Direct Sub Ledger

Run Export All Workflows

ProfileName	SnT	TmT	VwT	Et	EtRuleName	EtRuleType	EtRuleExp	EtT	Ac	AcRuleName	AcRuleType	AcRuleExp	Act	Fw	FwRuleh
Equipment Close NA.Direct Sub Ledger	Actual	2025M6	Periodic	EU\$01	Pass Thru	Mask	*	EU\$01	41010	41010	One-To-One		41010	EndBallLoad	Pass Thr.
Equipment Close NA.Direct Sub Ledger	Actual	2025M6	Periodic	EU\$01	Pass Thru	Mask	*	EU\$01	41010	41010	One-To-One		41010	EndBallLoad	Pass Thr.
Equipment Close NA.Direct Sub Ledger	Actual	2025M6	Periodic	ECA01	Pass Thru	Mask	*	ECA01	41010	41010	One-To-One		41010	EndBallLoad	Pass Thr.
Equipment Close NA.Direct Sub Ledger	Actual	2025M6	Periodic	EU\$01	Pass Thru	Mask	*	EU\$01	41010	41010	One-To-One		41010	EndBallLoad	Pass Thr.
Equipment Close NA.Direct Sub Ledger	Actual	2025M6	Periodic	EU\$01	Pass Thru	Mask	*	EU\$01	41010	41010	One-To-One		41010	EndBallLoad	Pass Thr.

Journal Entry Report Set

The Journal Entry reports provide summaries and detailed analyses of journal entries across workflows.

Journal Entry Analysis Report

The Journal Entry Analysis report provides journal entries across all workflows in multiple formats for a selected Time and Scenario.

Listing Tab

The Listing tab provides data in a grid format. The default view shows summary data for the journal.

Cube	Workflow Profile	Time	Scenario	Journal Name	Journal Status	Submitted By	Submitted Time (UTC)	Approved By
See Journal detail.	Equipment Division Adjustment.Register	2025M1	Actual	Auto_Acme Augusta at NA Equip Holdings_O_Equipment Division Adjustment.Register_Actual_2025M1	Posted	**Unknown User**	4/10/2024 6:37:56 PM	**Unknown User**
See Journal detail.	Equipment Division Adjustment.Register	2025M1	Actual	Auto_Maple Leaf Clubs at NA Equip Holdings_Equipment Division Adjustment.Register_Actual_2025M1	Posted	**Unknown User**	4/10/2024 6:38:13 PM	**Unknown User**
See Journal detail.	Equipment Division Adjustment.Register	2025M1	Actual	Auto_Rocky Mtn Clubs at NA Equip Holdings_Equipment Division Adjustment.Register_Actual_2025M1	Posted	**Unknown User**	4/10/2024 6:38:17 PM	**Unknown User**

Click the Detail radio button for additional details for the journals, including all dimension data and a complete audit history.

Cube	Workflow Profile	Time	Scenario	Journal Name	Journal Description	Entity	Account	IC	Flow	Cons	UD1	UD2	UD3	UD4	UD5	UD6	UD7	UD8	
Equipment	Equipment Division Adjust	2025M1	Actual	Auto_Acme Augusta at NA	An automatically generated Equ	EUS90	18200	C840	Acquisitions	OwnerPostAdj	None	None	None	None	None	None	Equity	None	Acc
Equipment	Equipment Division Adjust	2025M1	Actual	Auto_Acme Augusta at NA	An automatically generated Equ	EUS90	18200	C840	Acquisitions	OwnerPostAdj	None	None	None	None	None	None	Equity	None	Acc
Equipment	Equipment Division Adjust	2025M1	Actual	Auto_Acme Augusta at NA	An automatically generated Equ	EUS90	18200	C840	Acquisitions	OwnerPostAdj	None	None	None	None	None	None	Equity	None	Acc

By Journal tab

The By Journal tab provides an interactive way to filter and analyze results by journal.

Reporting

Admin Assist » REPORTING

REPORT GROUP: Journal Entry | Time: 2025M1 | Scenario: Actual | Run

REPORT: Journal Entry Analysis

Dashboard

Journal Header

Status	Journal Name	Journal Description	Journal Status	Workflow Profile	Approved By	Posted By	Posted Time (UTC)
(All)	Auto_Rocky Mtn Clubs at NA Equip H...	An automatically generated Equity journal: Rocky...	Posted	Equipment Division Adjustment.Regist...	**Unknown User**	**Unknown User**	4/10/2024 6:38 PM
Type	Auto_Maple Leaf Clubs at NA Equip H...	An automatically generated Equity journal: Maple...	Posted	Equipment Division Adjustment.Regist...	**Unknown User**	**Unknown User**	4/10/2024 6:38 PM
(All)	Auto_Grand Bahama at NA Equip H...	An automatically generated Equity journal: Grand...	Posted	Equipment Division Adjustment.Regist...	**Unknown User**	**Unknown User**	4/10/2024 6:38 PM
Entity	Auto_Baja Clubs at NA Equip Holding...	An automatically generated Equity journal: Baja C...	Posted	Equipment Division Adjustment.Regist...	**Unknown User**	**Unknown User**	4/10/2024 6:38 PM
<input checked="" type="checkbox"/> (Select All)	Auto_Acme Augusta at NA Equip H...	An automatically generated Equity journal: Acme...	Posted	Equipment Division Adjustment.Regist...	**Unknown User**	**Unknown User**	4/10/2024 6:37 PM
<input checked="" type="checkbox"/> ECA01	Tax Accruals_NA Equip_Equipment CL...		Working	Equipment Close NAJournals	**Unknown User**	**Unknown User**	1/1/1900 12:00 AM
<input checked="" type="checkbox"/> EUS01							
<input checked="" type="checkbox"/> EUS90							

Journal Detail

Account	Account Description	Entity	Cons	IC	Flow	UD1	UD2	UD3	UD4	UD5	UD6	UD7	UD8	Debit	Credit
21310	Current federal tax liability	ECA01	CAD	None	EndBallLoad	CC109	None	None	None	None	None	GLAccruals	None	0	7,500
21310	Current federal tax liability	EUS01	USD	None	EndBallLoad	CC109	None	None	None	None	None	GLAccruals	None	0	5,600
21320	Current state tax liability	ECA01	CAD	None	EndBallLoad	CC109	None	None	None	None	None	GLAccruals	None	0	6,000
21320	Current state tax liability	EUS01	USD	None	EndBallLoad	CC109	None	None	None	None	None	GLAccruals	None	0	4,000
87110	Current state/local income tax	ECA01	CAD	None	EndBallLoad	CC109	None	None	None	None	None	GLAccruals	None	6,000	0
87110	Current state/local income tax	EUS01	USD	None	EndBallLoad	CC109	None	None	None	None	None	GLAccruals	None	4,000	0
87210	Current federal income tax	ECA01	CAD	None	EndBallLoad	CC109	None	None	None	None	None	GLAccruals	None	7,500	0
87210	Current federal income tax	EUS01	USD	None	EndBallLoad	CC109	None	None	None	None	None	GLAccruals	None	5,600	0

In the previous example, the selections in the left panel (1) will filter the results in panels 2 and 3. By selecting a single journal in the Journal Header panel (2), the Journal Detail panel (3) will be updated to reflect the selected journal and provide additional details.

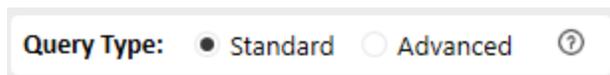
Search

The Search utility is an extremely powerful string searching utility that enables the solution to easily search across all application objects, including Member Formulas, business rules, text attributes, constraints, Cube Views, parameters, and more, to identify all areas that need to be updated when making application changes.

This utility is designed to increase visibility regarding where an item is being used throughout an application. This is most often helpful when renaming a member or item or when substituting one value for another (for example, Forecast for Budget).

Query Types

These are the types of queries that can be performed: Standard and Advanced.



Standard Query

In most instances, the Standard search option will meet the search needs. This option searches for the occurrence of a text string without regard for the case of any of the characters. In addition, it does not except any special or wildcard characters. Performing a Standard search for the text income will yield the same result as an Advanced search using the string %income % and LIKE operator with the case option set to the default of No.

Advanced Query

Advanced search offers additional wildcard capabilities, including the option to escape special characters, as well as control over the case sensitivity of a search. In addition, unlike Standard search, which is fixed to using LIKE operators, Advanced search offers additional operators to use in your query. The following tables include explanations and examples for these additional wildcard characters, operators, and search capabilities. These are some examples of how to use LIKE operators, escape wildcard characters, and the impact of case sensitive searches.

LIKE Operators

Metacharacter	Description	Examples		
		Search Text	Description	Matches
%	The percent sign represents zero, one, or multiple characters. It can be used at the beginning, end, or middle of a pattern.	c%	Matches any value that begins with "c", followed by no or any characters	chart, crate, creation
		%ca%	Matches any value that contains "ca" anywhere within it	cash, seneca, recapture

Search

Metacharacter	Description	Examples		
		Search Text	Description	Matches
_	The underscore represents a single character. It is used to match any single character in a specific position within the pattern.	ca_	Matches any value that starts with "ca" and is followed by any single character	cat, car
		%ca_	Matches any value that begins with no or any characters, followed by "ca" and then any single character	African, bobcat

Search

Metacharacter	Description	Examples		
		Search Text	Description	Matches
[]	Square brackets are used to specify a range of characters to match. For example, "[a-z]" will match any lowercase letter, "[0-9]" will match any digit, and "[abc]" will match "a", "b", or "c".	[c-p]ars [eo]n	Matches any value ending with "arsen" or "arson" and starting with any single character between c and p	Carson, Larson, Karsen
		[a-c]%	Matches any value that starts with "a", "b", or "c"	Argentina, Brazil, Canada

Metacharacter	Description	Examples		
		Search Text	Description	Matches
^	A caret (^) character within square brackets ([]) can be used to negate a range. For example, "[^0-9]" will match any character that is not a digit.	[^a-c]%	Matches any value that does not start with "a", "b", or "c" and is followed by no or any characters	Denmark, Egypt, France
		%[^1-3]	Matches any value that begins with no or any characters, followed by a character that is not "1", "2", or "3"	product4

Case Sensitive Search

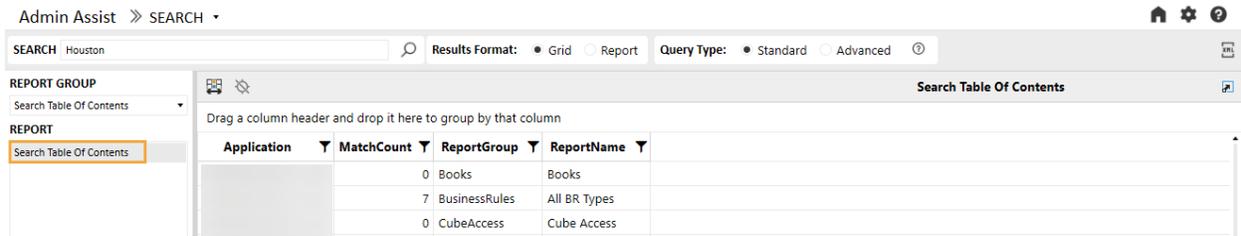
Description	Examples		
	Search Text	Description	Matches
By default, SQL Server performs case-insensitive searches. However, if you want to perform a case-sensitive search in SQL Server, select this option.	c%	Matches any value that begins a lowercase "c" followed by no or any characters	chart, crate, creation

Escaping Wildcard Characters

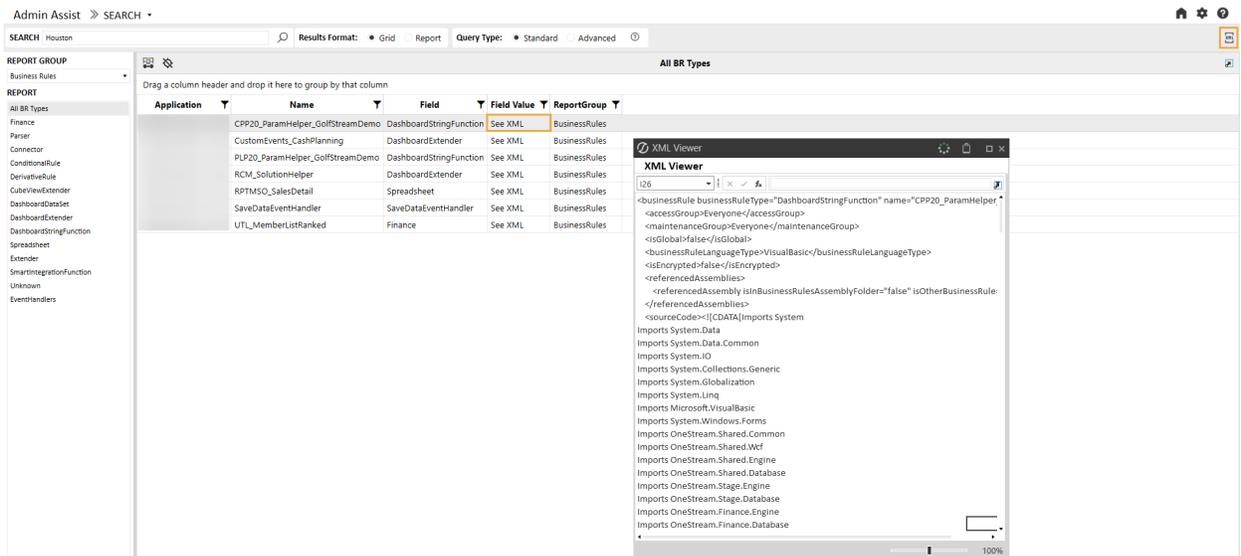
Metacharacter	Description	Examples		
		Search Text	Description	Matches
/	Use brackets custom defined character to treat the wildcard characters as the regular characters.	%ca/%	Matches any value that ends with "ca %"	Africa%

Search Table of Contents

This is a high-level search to identify the main areas where the string was found.



Find the exact object by digging further into each application object report group and even see the XML of the object, if applicable.



Search Report Groups

- Cube Access
- Metadata
- Workflows
- Cube Views
- Forms
- Journals
- Dashboards
- Business Rules
- Data Management
- Books
- Files
- System

Utilities

See the following sections for detailed information about each Metadata Utility.

- [Dimension Comparison](#)
- [Hierarchy Validation](#)
- [Property Change History](#)
- [Member Property Analysis](#)
- [Member Statistics](#)
- [Property Consistency](#)

Metadata Utilities

The Metadata Utility provides several utilities to compare, validate, analyze, and generate statistics for metadata members.

Dimension Comparison

The Dimension Comparison utility enables a user to compare metadata of similar dimension type or types from different sources and obtain a detailed list of changes between the reference and comparison metadata sets. A metadata source can be an entire application metadata set or a single dimension.

Utilities

The screenshot displays the 'Admin Assist >> UTILITIES' interface. On the left, a sidebar lists utility groups: 'Metadata' and 'UTILITY'. Under 'UTILITY', 'Dimension Comparison' is selected. The main area contains instructions for using the tool, followed by 'REFERENCE METADATA' and 'COMPARISON METADATA' sections, each with dropdown menus for 'Source', 'Dimension Type', 'Entity', and 'Dimension Name'. A 'Run' button is located below the comparison metadata. The central part of the screen shows two tree views under the heading 'Invalid comparison - select the same number of dimensions for reference and comparison'. The left tree is labeled 'Comparison' and the right 'Changes'. Both trees show a hierarchy of dimensions like Equipment, GSE, NAE, LAE, EAE, and AOE. The right sidebar, titled 'MEMBER PROPERTIES', shows a 'Selected Member' section with '- No Member Selected -' and a 'Properties' table with columns for Name, Value (Ref =...), ChangeTypes, and IntSortOrder.

Metadata Sources

There are three metadata sources that can be used.

Current Application

The current application refers to the currently logged in application. Any metadata from this application can be selected with this option.

XML File

An .xml file can also be used as a metadata source. This is useful, for example, when you want to compare metadata from archived metadata or from an application that resides outside the environment in which OneStream Admin Assist is installed.

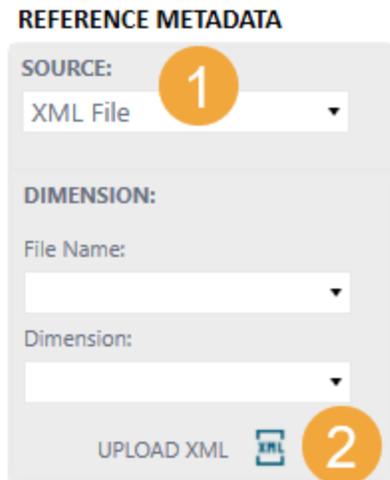
Other Application

In addition, metadata can be used from any application residing within the environment in which OneStream Admin Assist is installed.

Uploading an XML File

To upload a metadata .xml file:

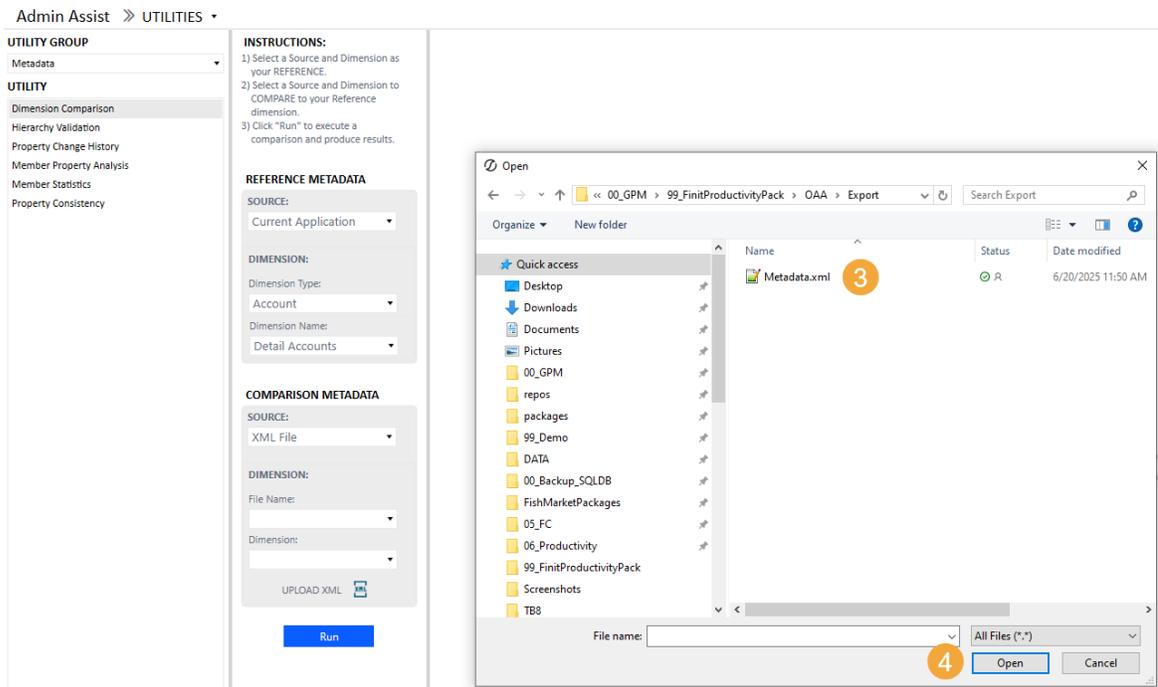
1. In either the Reference or Comparison section (1), in the **SOURCE** drop-down menu, select **XML File**.



The screenshot shows a form titled "REFERENCE METADATA". It has a "SOURCE:" dropdown menu with "XML File" selected, marked with a circled "1". Below it are "DIMENSION:" fields for "File Name:" and "Dimension:", both with empty dropdown menus. At the bottom is an "UPLOAD XML" button with an XML icon, marked with a circled "2".

2. Click the **UPLOAD XML** button (2).
3. A Windows Explorer dialog box will display. Select a metadata file in .xml format (3).

4. Click the **Open** button (4).



5. After the file has completed loading in OneStream, the **File Name** drop-down menu will populate with the file (5), and you are ready to use the metadata in the utility.

Utilities

COMPARISON METADATA

SOURCE:
XML File

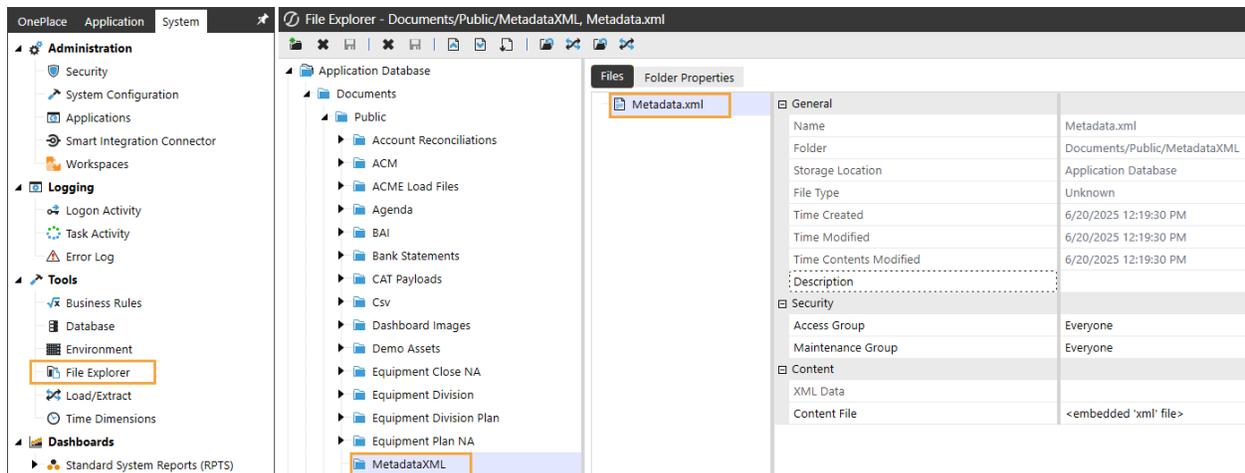
DIMENSION:
File Name:
Metadata.xml **5**

Dimension:
OnlineRetailAc (Acco... **5**

UPLOAD XML 

Run

All files uploaded are stored in the Documents/Public/MetadataXML folder. Files can alternatively be uploaded directly to this folder, and they will be accessible by the utility.



File Explorer - Documents/Public/MetadataXML, Metadata.xml

Files	Folder Properties
Metadata.xml	
General	
Name	Metadata.xml
Folder	Documents/Public/MetadataXML
Storage Location	Application Database
File Type	Unknown
Time Created	6/20/2025 12:19:30 PM
Time Modified	6/20/2025 12:19:30 PM
Time Contents Modified	6/20/2025 12:19:30 PM
Description	
Security	
Access Group	Everyone
Maintenance Group	Everyone
Content	
XML Data	
Content File	<embedded 'xml' file>

Comparison Results

To create a Dimension Comparison:

Utilities

1. In **REFERENCE METADATA** (1), fill in the parameters.
2. In **COMPARISON METADATA** (2), fill in the parameters.
3. Click the **Run** button. A dialog box will display indicating the progress of your request and then a screen like the following example will display.
4. These are the result views (3): Comparison and Changes. The default is Comparison. In the Comparison view, a tree view of the reference metadata will display on the left, and a tree view of the reference metadata will display on right with member changes in bold (4). You can select any of the bold members to view details of the change on the right (5).

The screenshot displays the Admin Assist Utilities interface. On the left, the 'REFERENCE METADATA' section (1) is active, showing 'Current Application' as the source and 'Detail Accounts' as the dimension. The 'COMPARISON METADATA' section (2) shows 'XML File' as the source and 'OnlineRetailAc (Acco...)' as the dimension. A 'Run' button is highlighted. The main area shows '568 differences found' (3) with two views: 'Comparison' and 'Changes'. The 'Changes' view (4) displays a tree structure of metadata members, with several members in bold, indicating changes. The 'MEMBER PROPERTIES' section (5) shows details for a selected member, including 'Property Type', 'Changed Property', and 'Properties'.

The Changes view displays in a Grid or Report format (6) the details of the all the noted changes in the metadata.

Utilities

568 differences found

6

Comparison		Changes			
Results Format:		<input checked="" type="radio"/> Grid	<input type="radio"/> Report		
Metadata Changes					
Type	Dimension	Member/Relationship	Property	Change	
Member Added	Account - OnlineRetailAc	AmoDep	n/a	n/a	
Member Added	Account - OnlineRetailAc	COG	n/a	n/a	
Member Added	Account - OnlineRetailAc	EBIT	n/a	n/a	
Member Added	Account - OnlineRetailAc	EBITDA	n/a	n/a	
Member Added	Account - OnlineRetailAc	EBT	n/a	n/a	
Member Added	Account - OnlineRetailAc	FinInt	n/a	n/a	
Member Added	Account - OnlineRetailAc	GrsMrg	n/a	n/a	
Member Added	Account - OnlineRetailAc	IFRS	n/a	n/a	
Member Added	Account - OnlineRetailAc	IFRS_BS	n/a	n/a	
Member Added	Account - OnlineRetailAc	IFRS_PL	n/a	n/a	
Member Added	Account - OnlineRetailAc	NetInc	n/a	n/a	
Member Added	Account - OnlineRetailAc	NetSIs	n/a	n/a	
Member Added	Account - OnlineRetailAc	SGA	n/a	n/a	
Member Added	Account - OnlineRetailAc	TaxInc	n/a	n/a	
Member Added	Account - OnlineRetailAc	root	n/a	n/a	
Member Changed	Account - Detail Accounts	Detail Accounts		inheritedDim: 'Summary Accounts' => 'RootAccountDim'	

Difference Types

These are the Dimension Comparison changes categories. The following list includes the attributes and an example description of the change using an Entity dimension member.

Attribute	Example Change
Member Changed	Description changed for a particular member from Corporate to Total Consolidate
Member Added	<ul style="list-style-type: none"> Added new base Entity within the dimension The change that would display under EastPA when Philadelphia is moved there from SouthPA

Utilities

Attribute	Example Change
Member Removed	<ul style="list-style-type: none">Deleted a base Entity within the dimensionThe change that would display under SouthPA when Philadelphia is moved from there to EastPA
Member Property Added	Added the string CashFlow to the Text1 Member Properties field of the Corporate base Entity member for the default Scenario Type and Time
Member Property Removed	Deleted the string Active from the Text2 Member Property field of the WestCoast base Entity member for the default Scenario Type and Time
Relationship Changed	Changed the Percent Consolidation field for an Entity member from 100 to 90
Relationship Added	Member Philadelphia added to AltEastPA as a shared member
Relationship Removed	Member Philadelphia removed from AltSouthPA
Relationship Property Added	Added the string Sold to the Text7 Relationship Properties field of the Corporate base Entity member for the default Scenario Type and Time
Relationship Property Removed	Deleted the string Sold to the Text7 Relationship Properties field of the Corporate base Entity member for the default Scenario Type and Time

Hierarchy Validation

The Hierarchy Validation can be used to perform certain metadata validations and can be viewed in a grid or report format.

Base Member Check

The Base Member Check type checks the agreement of base entities between two different parents within a selected dimension. An entire dimension can be evaluated by selecting the root parent. If the base members are not identical, the same between the two parents selected, the exceptions are identified along with noting the parent from which they are missing.

Admin Assist » UTILITIES ▾

UTILITY GROUP

Metadata ▾

UTILITY

- Dimension Comparison
- Hierarchy Validation**
- Property Change History
- Member Property Analysis
- Member Statistics
- Property Consistency

Validation Type: **Base Member Check**

Dimension Type: Entity

Dimension Name: Equipment

Parent Name 1: Root

Parent Name 2: NAE

Run

Results

21 results found

Results Format: Grid Report

Same Base Members Hierarchy Check

Drag a column header and drop it here to group by that column

Member Name	Missing in 'Root'	Missing in 'NAE'
C036	No	Yes
C484	No	Yes
C702	No	Yes
C724	No	Yes
EAU01	No	Yes
EBZ01	No	Yes

Base Member Check (Diff Dims)

The Base Member Check (Diff Dims) is the same as the Base Member Check type except that the parents do not need to be within the same dimension, so there is an additional drop-down menu to select the dimension name for each parent.

Admin Assist » UTILITIES ▾

UTILITY GROUP

Metadata ▾

UTILITY

- Dimension Comparison
- Hierarchy Validation**
- Property Change History
- Member Property Analysis
- Member Statistics
- Property Consistency

Validation Type: **Base Member Check (Diff Dims)**

Dimension Type 1: Entity

Dimension Name 1: Equipment

Parent Name 1: Root

Dimension Type 2: Entity

Dimension Name 2: Equipment

Parent Name 2: NAE

Run

Results

21 results found

Results Format: Grid Report

Same Base Members Hierarchy Check

Drag a column header and drop it here to group by that column

Dimension Type	Dimension Name	Member Name	Missing in 'Root'	Missing in 'NAE'
Entity	Equipment	C036	No	Yes
Entity	Equipment	C484	No	Yes
Entity	Equipment	C702	No	Yes
Entity	Equipment	C724	No	Yes
Entity	Equipment	EAU01	No	Yes
Entity	Equipment	EBZ01	No	Yes
Entity	Equipment	EDE01	No	Yes
Entity	Equipment	EFR01	No	Yes
Entity	Equipment	EJP01	No	Yes
Entity	Equipment	EKR01	No	Yes

Orphan Members Check

The Orphan Members Check type identifies any members that are not part of a dimension hierarchy (that is, orphan member). The report can be run for a particular dimension, all dimensions, a dimension type, or all dimensions across all dimension types.

Dimension Type Name	Dimension Name	Member Name	Member Description
Account	ACM_MetadatalmportParent	AccountChild	
Account	ACM_MetadatalmportParent	AccountRef	
UD8	ReportingMetrics	ChannelAllocPct	Channel Allocation Pct
UD8	ReportingMetrics	ProductAllocPct	Product Allocation Percentage
UD8	ReportingMetrics	VarianceFcst3p6	Var to Forecast 3+6

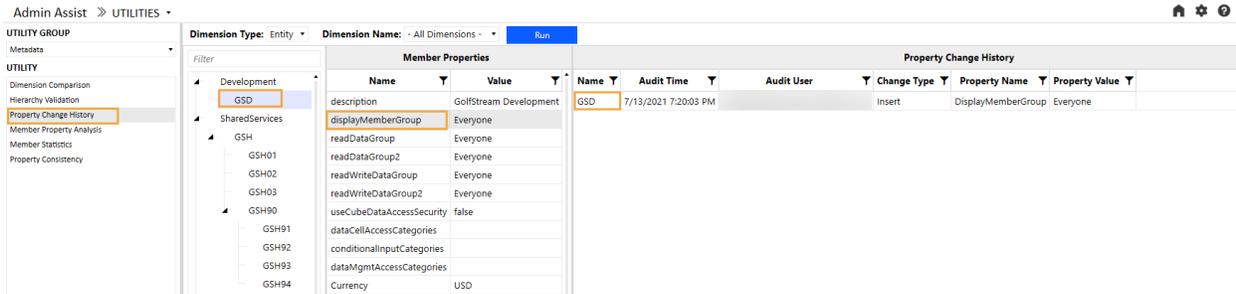
Duplicate Member Check

The Duplicate Member Check type identifies any duplicate members under a particular dimension and lists its name and the name of its parent in a grid or report format.

Child Member Name	Parent Member Name
C036	Acme Clubs
C036	ACE
C484	LAE
C484	Acme Clubs

Property Change History

The Property Change History report can be used to view the change history quickly and easily for a particular metadata member and property. Select a dimension, hierarchy member, and property to view details of all changes to that member and property in the OneStream Audit tables.



Member Property Analysis

The Member Property Analysis report can be used to quickly navigate property values for multiple members. Make the necessary parameter selections and then click the Run button. All available properties will be listed under Property List. Select a property (1) to view that property value for all the members that meet the parameter criteria.

Utilities

Admin Assist » UTILITIES ▾

UTILITY GROUP: Metadata ▾

UTILITY: Dimension Comparison, Hierarchy Validation, Property Change History, **Member Property Analysis**, Member Statistics, Property Consistency

Dimension Type: Account ▾ Dimension Name: Equipment Acco... ▾ Member Filter: A#Root.Base Run

Property List		Property Values For Selected Members			
Property Name		Name	Member Dimension	Property Name	Property Value
Description		79999	Equipment Accounts	AccountType	Expense
DisplayMemberGroupUniqueID		85999	Equipment Accounts	AccountType	Expense
AccountType	1	87999	Equipment Accounts	AccountType	Expense
FormulaType		CF_Cash_BOP	Equipment Accounts	AccountType	Revenue
AllowInput		38100	Equipment Accounts	AccountType	Liability
IsConsolidated		CurRatio	Equipment Accounts	AccountType	DynamicCalc
IsIC		QikRatio	Equipment Accounts	AccountType	DynamicCalc
UseAltInputCurrencyInFlow		DSO	Equipment Accounts	AccountType	DynamicCalc
PlugAccount		DPO	Equipment Accounts	AccountType	DynamicCalc
InputViewForAdj		GrPrfMgnPct	Equipment Accounts	AccountType	DynamicCalc
NoDataZeroViewForAdj		OpPrfMgnPct	Equipment Accounts	AccountType	DynamicCalc
NoDataZeroViewForNonAdj		NetPrfMgnPct	Equipment Accounts	AccountType	DynamicCalc
UsedOnEntityDim		FcfPrfMgnPct	Equipment Accounts	AccountType	DynamicCalc
UsedOnConsDim		ROA	Equipment Accounts	AccountType	DynamicCalc
EnableFlowAggregation		ROE	Equipment Accounts	AccountType	DynamicCalc
EnableOriginAggregation		ROS	Equipment Accounts	AccountType	DynamicCalc
EnableICAggregation		RPF	Equipment Accounts	AccountType	DynamicCalc
EnableUD1Aggregation		InvTurnRatio	Equipment Accounts	AccountType	DynamicCalc
EnableUD2Aggregation		InventoryDOH	Equipment Accounts	AccountType	DynamicCalc
EnableUD3Aggregation		DebtEqRatio	Equipment Accounts	AccountType	DynamicCalc
EnableUD4Aggregation		DebtCapRatio	Equipment Accounts	AccountType	DynamicCalc
EnableUD5Aggregation		Leverage	Equipment Accounts	AccountType	DynamicCalc
EnableUD6Aggregation		Capital Market Analysis Ratios	Equipment Accounts	AccountType	Group
EnableUD7Aggregation		WhlsUnitsSold	Equipment Accounts	AccountType	Flow
EnableUD8Aggregation		CompUnitsSold	Equipment Accounts	AccountType	Flow

Member Statistics

The Member Statistics report displays, in a user-friendly dashboard format, statistics for all application dimensions and members or subset. Select a Dimension Type, Dimension Name, and Statistic Type, and click the Run button.

Admin Assist » UTILITIES

UTILITY GROUP: Metadata

UTILITY: Member Statistics

Dimension Type: Entity | Dimension Name: Equipment | Statistic Type: All Types | Run

INTERACTIVE METADATA OVERVIEW

Dimension Type	Statistics
(All)	StatName Statistics
Statistic Name	All Members: 50
(All)	Base Members: 38
Dimension Names	Distinct Members: 38
(Select All)	Parent Members: 12
Equipment	Distinct Base Members: 26
	Distinct Parent Members: 12

Base vs Parent

Hierarchy Levels

Member Details	Dimension Type Name	Dimension Name	Member Name	Inheritance Path
All Members	Entity	Equipment	Acme Clubs	GSE > Acme Clubs
All Members	Entity	Equipment	AOE	GSE > AOE
All Members	Entity	Equipment	C036	GSE > Acme Clubs > C036
All Members	Entity	Equipment	C036	GSE > AOE > C036
All Members	Entity	Equipment	C484	GSE > Acme Clubs > C484
All Members	Entity	Equipment	C484	GSE > LAE > C484
All Members	Entity	Equipment	C702	GSE > Acme Clubs > C702
All Members	Entity	Equipment	C702	GSE > AOE > C702
All Members	Entity	Equipment	C724	GSE > Acme Clubs > C724
All Members	Entity	Equipment	C724	GSE > EAE > C724
All Members	Entity	Equipment	C840	GSE > Acme Clubs > C840
All Members	Entity	Equipment	C840	GSE > GSET > TAX_NA > TAX_US > C840
All Members	Entity	Equipment	C840	GSE > NAE > C840

Property Consistency

The Property Consistency report can be used to perform certain metadata property validations and searches in both grid and report format. These checks and searches include the following types.

Parent/Base Mismatch

The Parent/Base Mismatch validation can be used to check the alignment of a particular property between a parent member and its children. In the following example, the report identifies any base member of the parent whose currency does not match that of the parent. If the parent is selected, all parent-child relationships within the hierarchy are evaluated.

Admin Assist » UTILITIES

UTILITY GROUP: Metadata

UTILITY: Property Consistency

Validation Type: Parent/Base Mismatch

Dimension Type: Entity

Dimension Name: Equipment

Parent Name (Optional): Root

Property: Currency

Run

Results

25 results found

Results Format: Grid Report

Parent/Base Property Mismatch Check

Drag a column header and drop it here to group by that column

Child Member Name	Parent Member Name	Property Name	Child Property Value	Parent Property Value	InheritancePath
C036	AOE	Currency	AUD	USD	Root > GSE > GSE > AOE > AOE > C036
C036	Acme Clubs	Currency	AUD	USD	Root > GSE > GSE > Acme Clubs > Acme Clubs > C036
C484	Acme Clubs	Currency	MXN	USD	Root > GSE > GSE > Acme Clubs > Acme Clubs > C484
C702	AOE	Currency	SGD	USD	Root > GSE > GSE > AOE > AOE > C702
C702	Acme Clubs	Currency	SGD	USD	Root > GSE > GSE > Acme Clubs > Acme Clubs > C702
C724	Acme Clubs	Currency	EUR	USD	Root > GSE > GSE > Acme Clubs > Acme Clubs > C724

Base Value Inequality

The Base Value Inequality validation can be used to check if the base members of a particular parent equal a provided value. In the following example, the report identifies any base member of the parent Root that does not have a currency of AUD.

Admin Assist » UTILITIES ▾

UTILITY GROUP

Metadata ▾

UTILITY

- Dimension Comparison
- Hierarchy Validation
- Property Change History
- Member Property Analysis
- Member Statistics
- Property Consistency**

Validation Type: **Base Value Inequality**

Dimension Type: Entity

Dimension Name: Equipment

Parent Name (Optional): Root

Property: Currency

Text Value: AUD

Run

Results

38 results found

Results Format: Grid Report

Base Value Inequality

Drag a column header and drop it here to group by that column

Member Name	Property Name	Property Value
Acme Clubs	Currency	USD
AOE	Currency	USD
C484	Currency	MXN
C702	Currency	SGD
C724	Currency	EUR
C840	Currency	USD
EAE	Currency	EUR
EBS01	Currency	BSD

Base Mismatch

The Base Mismatch validation can be used to check the alignment of a particular property between base members of a selected parent. In the following example, the report identifies any base member of the parent whose Currency value does not match that of all other base members.

Admin Assist » UTILITIES ▾

UTILITY GROUP

Metadata ▾

UTILITY

- Dimension Comparison
- Hierarchy Validation
- Property Change History
- Member Property Analysis
- Member Statistics
- Property Consistency**

Validation Type: **Base Mismatch**

Dimension Type: Entity

Dimension Name: Equipment

Parent Name (Optional): Root

Property: Currency

Run

Results

38 results found

Results Format: Grid Report

Base Property Mismatch Check

Drag a column header and drop it here to group by that column

Child Member Name	Parent Member Name	Property Name	Child Property Value	Parent Property Value	InheritancePath
C840	Acme Clubs	Currency	USD	USD	Root > GSE > Acme Clubs > Acme Clubs > C840
C724	Acme Clubs	Currency	EUR	USD	Root > GSE > GSE > Acme Clubs > Acme Clubs > C724
C484	Acme Clubs	Currency	MXN	USD	Root > GSE > GSE > Acme Clubs > Acme Clubs > C484
C036	Acme Clubs	Currency	AUD	USD	Root > GSE > GSE > Acme Clubs > Acme Clubs > C036
C702	Acme Clubs	Currency	SGD	USD	Root > GSE > GSE > Acme Clubs > Acme Clubs > C702

Help and Miscellaneous Information



This page contains solution documentation.

See the following sections for additional information.

- [OneStream Display Settings](#)
- [Solution Modification Considerations](#)

Package Contents and Naming Conventions

The package file name contains multiple identifiers that correspond with the platform.

Renaming any of the elements contained in a package is discouraged in order to preserve the integrity of the naming conventions.

Example Package Name: OAA_PV9.0.0_SV100_PackageContents.zip

Identifier	Description
BAI	Solution ID
PV9.0.0	Minimum Platform version required to run solution
SV100	Solution version

Identifier	Description
PackageContents	File name

OneStream Display Settings

OneStream solutions frequently require displaying multiple data elements for proper data entry and analysis. Therefore, the recommended screen resolution is a minimum of 1920 x 1080 for optimal rendering of forms and reports.

Additionally, OneStream recommends that you adjust the Windows System Display text setting to 100% and do not apply any Custom Scaling options.

Solution Modification Considerations

It is not recommended to rename or modify the included dashboards, components, business rules, etc. unless specified and adequately documented in the implementation documentation for a solution project for future reference when upgrading solutions.

A few cautions and disclaimers when modifying a solution:

- Significant changes to business rules or custom tables within a solution will not be supported through normal channels as the resulting solution is significantly different from the core solution.
- If changes are made to any dashboard object or business rule, consider renaming it or copying it to a new object first. This is important because if there is an upgrade to the solution in the future and the customer applies the upgrade, this will overlay and wipe out the changes. This also applies when updating any of the standard reports and dashboards.

- If modifications are made to a solution, upgrading to later versions will be more complex, depending on the degree of customization. Simple changes, such as changing a logo or colors on a dashboard, have a relatively minor impact on upgrades. Changing any custom database tables or business rules should be avoided and will make an upgrade even more complicated.

Package Contents and Naming Conventions

The package file name contains multiple identifiers that correspond with the platform. Renaming any elements included in the package is discouraged to preserve the naming conventions and solution integrity.

Example: OAA_PV9.0.0_SV100_PackageContents.zip

Identifier	Description
OAA	Solution ID
PV9.0.0	Minimum Platform version required to run solution
SV100	Solution version
PackageContents	File name